

Minutes of the George F. Johnson Memorial Library Board meeting of  
Thursday, June 14, 2007

- I. Call to order by President Marie McLean-Yurecka at 7:05 P.M.  
Present: Paul Del Rosso, Denis Kovalich, Marie McLean-Yurecka,  
Jan Pecen, Chris Ryan, Patrick Schafer, Sara-Jo Sites, Library  
Director Ed Dunscombe, and Village Liaison Priscilla Garringer.  
Excused: Alan Katz, Yvonne Slate.
- II. Election of officers: Denis moved to accept the slate of Chris Ryan as  
President and Alan Katz Vice-President. Patrick seconded, carried  
unanimously.
- III. Reception of visitors: None.
- IV. Approval of minutes from May 10, 2007. Marie moved to accept, Jan  
seconded, carried unanimously.
- V. Manifest of Bills #13 for June, 2007: Jan moved to accept, Patrick  
seconded, carried unanimously. Manifest of Bills #1 for June, 2007.  
Denis moved to accept, Sara-Jo seconded, carried unanimously. Paul  
mentioned prior approval of spending on items over a certain amount.  
Tabled for July meeting. The Board asked Ed for information on how  
the 4CLS automation fee is established.
- VI. Financial report: Balance of \$1,026,829.76 in Library Funds as of  
5/31/2007. Revenue report and salary benefit lines not provided by  
Village as of meeting date. Marie moved to accept, Paul seconded,  
carried unanimously.
- VII. Old Business:
  - a. Elevator project: Ed report on June 8 meeting with contractor and  
architect, and on completion of asbestos removal. The Board asked  
Ed to inquire as to likely date for start of construction.
  - b. Board President Archives: A scanner has been ordered to create  
PDF files of documents.
  - d. Property/Liability insurance: Ed noted Village umbrella  
coverage provides ample protection. The Board asked Ed to  
determine if policy is cash value or replacement cost.
  - e. Envisionware update: Ed informed the Board the Envisionware  
computer time management program is nearly ready to implement.  
Discussion of impact on patrons. Sara-Jo moved to withhold  
computer privileges for patrons with \$5.00 of more in charges, with  
Ed having Director's discretion to permit continuance of privileges if  
periodic payments are made. Patrick seconded, carried unanimously  
with Denis abstaining. Paul moved to limit access in Children's

Room to ages 12 and under. Following discussion Paul rescinded his motion. Sara-Jo moved to limit access in Children's Room to ages 12 and under, with Ed reporting to the Board on the success of this policy at the September meeting. Marie seconded, carried unanimously. Ed will provide written policies at the July meeting.

Discussion of fines and delinquent patrons ensued. The Board asked Ed to request several reports from 4CLS. Chris will canvas the Board to see what they want from these reports.

f. Café: Sara-Jo noted positive effect of a café on a library in Indiana.

g. 2007-08 NYS Construction Grant: Ed recommended we not pursue a grant this year, noting air conditioning of the George F. Johnson room would be his next priority. General consensus to wait until elevator project is completed.

h. Communications with Town of Union: Ed provided the Board with copies of a letter received from Gary Leighton, Town of Union Comptroller, addressing the concerns raised in a letter from the Endicott and Johnson City library boards regarding the Town/County funding problem. Chris will call County Legislator Chris Kuzel to see if he can clarify the situation. A copy of the Leighton letter will be filed with this month's minutes.

VIII. New Business:

- a. Collections Agency: Ed will provide the Board with copies of material on a collections agency used by several area libraries, to be considered in conjunction with results of 4cls reports noted above.
- b. Cleaner position: Marie moved to accept a rate of \$10.50 per hour for the new library cleaner. Patrick seconded, carried unanimously.
- c. Ed asked the Board to approve a \$195 annual payment and agreement with 4cls for increased access to Baker Taylor's online ordering system. Sara-Jo moved to accept, Patrick seconded, carried unanimously.

IX. Other Business/Committee Reports:

- a. Long range plan of service: No report
- b. 414 Committee: No report
- c. Special district committee: No report

VIII. Adjournment: Patrick moved to adjourn at 9:07 PM, Denis seconded, carried unanimously.