

Minutes of the George F. Johnson Memorial Library Board meeting of  
Thursday, December 19, 2007

- I. Call to order by President Chris Ryan at 7:09 P.M.  
Present: Paul Del Rosso, Alan Katz, Chris Ryan, Patrick Schafer,  
Sara-Jo Sites, Yvonne Slate Library Director Ed Dunscombe.  
Excused: Denis Kovalich, Marie-McLean-Yurecka, Jan Pecen.
- II. Reception of visitors: None.
- III. Approval of minutes of November 8, 2007: Alan moved to accept,  
Sara-Jo seconded, carried unanimously.
- IV. Manifest of Bills #7 for December, 2007. Yvonne moved to accept,  
Alan seconded, carried unanimously.
- V. Financial report: Balance of \$729,519 in Library Funds as of  
11/30/2007. Annual NYS Retirement System and worker's comp  
payments were under-budget. Alan moved to accept, Patrick  
seconded, carried.
- VI. Old Business:
  - a. Elevator project: Lift to be installed Dec. 27 or Jan. 2. Minor work  
still to be done on elevator – sump pump, vent, phone, smoke alarms,  
hand-rails.
  - b. Collection Agency: Alan moved to proceed with 90-day trial  
period with Unique agency. Ed to have latitude referring between \$50  
and \$100 delinquent account to collections. Patrick seconded, carried  
unanimously. Ed to post notices for a month in library before  
collections begin.
  - c. County/Town funding: Ed reported on conversation with Town of  
Union Comptroller Gary Leighton. Town has adjusted library tax rate  
to account for reduction in county funding. Communications from  
Leighton and county legislator Chris Kuzel indicate payments will  
once again be quarterly.
  - d. Village audit: No report.
  - e. Café: No report.
  - g. Policy review: Alan moved to accept the ALA Freedom To Read,  
Freedom To View and Free Access for Minors Statements, Sara-Jo  
seconded, carried unanimously. Alan moved to accept revised  
Computer Use Policy with new county-specific permissions for guest  
cards, Yvonne seconded, carried unanimously.

VII. New Business:

- a. Leave: Ed noted coming personnel changes in children's department and discussed Village of Endicott leave policy. Ed will write library leave policy with 6-month leave renewable after six months.
- b. BARK program: Library has been contacted as site for BARK therapy dog program. Children read to dogs to better acclimate them to humans. Program is running successfully in Binghamton and Vestal libraries. Ed will contact those libraries to get feedback. Program would begin in February on alternate Monday evenings.
- c. Board resignation: Ed noted pending resignation of Alan Katz due to his move to Georgia. Ed will advertise opening in January. Several candidate applications are already on file. Alan noted his pleasure on working with the Board and commented it was the best Board he'd ever worked on.

VIII. Other Business/Committee Reports:

- a. Long range plan of service: No report.
- b. Budget Committee: No report. Ed once again requested volunteers to serve with he and Paul in wake of Alan's resignation.
- c. 414 Committee: No report.
- d. Special district committee: No report.
- e. Adjournment: Alan moved to adjourn at 8:29, Patrick seconded, carried.