

Minutes of the George F. Johnson Memorial Library Board meeting of
Thursday, February 8, 2007

- I. Call to order by President Marie McLean-Yurecka at 6:50 P.M.
Present: Alan Katz, Marie McLean-Yurecka, Jan Pecen, Chris Ryan, Patrick Schafer, Yvonne Slate, and Library Director Ed Dunscombe.
Excused: Denis Kovalich and Village Liaison Priscilla Garringer.
- II. Interview with Loretta Hudy for vacant Board seat.
- III. Reception of visitors: None.
- IV. Approval of minutes from January 11 & 25, 2007. Alan moved to accept as amended, Patrick seconded, carried unanimously.
- V. Manifest of bills # 9 for ~~January~~ ^{Feb.} 2007. Alan moved to accept, Chris seconded, carried.
- VI. Financial report: Balance of \$ 506,050.84 in Library Funds as of 1/31/2007. Ed noted payments to BCK architects represent 75% of contract. Alan requested Ed clarifies contract will not be paid in full until construction supervision is completed.
- VII. Old Business:
 - a. Elevator project: Ed reported Bob Costello from BCK Architects recommends putting project to bid on February 15. Construction to begin about June 1. No timetable exists for final NYS approval of grant or for payments of grant monies. Alan moved to proceed with February 15 bid with request that bids remain valid for longer than 45 days if possible, Yvonne seconded, carried unanimously.
 - b. Board expansion: Chris moved to appoint Sara-Jo Sites to fill the five-year term most recently held by Anne Brown with term to expire 12/31/2011. Patrick seconded, carried unanimously. Chris moved to appoint Paul Del Rosso to the newly created seat with initial term to expire 12/31/2010, Yvonne seconded, carried unanimously.
 - c. Web hosting: Chris withdrew the project from consideration with possible future action.
 - d. Liability insurance: No report.
 - e. Café: No report.
 - f. Village audit: Alan asked about progress of the Village audit. Ed reported that it has begun.
 - g. Recognition for Anne Brown and Eleanor Henricks: Ed reported on possible ideas including naming children's room after Eleanor constructing a garden area named after Anne, and scholarships named after each funded by the Friends of the Library with their

named after each funded by the Friends of the Library with their approval. Jan moved to found two Eleanor Henricks scholarships, at \$500 each, no second. Chris moved to found one Eleanor Henricks and one Anne Hackling Brown scholarship at \$500 each, Alan seconded, carried unanimously. Ed will present the idea to the Friends Board. If accepted the Friends Board will decide criteria for the awards.

- h. Long range plan of service: No report.
- i. Training for dealing with problem patrons: Ed reported Chris had arranged for Sue Connelly from UHS to conduct staff training which will be held on March 2. Surveys have been completed by some staff addressing their concerns.

VIII. New Business:

- a. Ed asked for Board clarification on salary offer to applicant for Head of Children's Services position. Board approved an figure of \$47,697.00 for ideal candidate with 2007 salary increment payable after completion of six month probation period.
- b. Budget for 2007-08: Ed discussed revisions in draft budget proposal due to shifting of all construction costs into 2007-08 budget and added amount in anticipation of increased property insurance. Alan recommended listing anticipated \$89,500 NY State grant award as revenue in 2007-08 budget.
- c. Distribution of 2006 Annual Report to New York State. No objections to submission of report.

IX. Other Business/Committee Reports: None.

VIII. Adjournment: Jan moved to adjourn at 9:06 PM, Alan seconded, carried unanimously.