

Minutes of the George F. Johnson Memorial Library Board meeting of
Thursday, January 11, 2007

- I. Call to order by President Marie McLean-Yurecka at 6:23 P.M.
Present: Alan Katz, Denis Kovalich, Marie McLean-Yurecka, Jan Pecen, Chris Ryan, Patrick Schafer, Yvonne Slate, Village liaison Priscilla Garringer, and Library Director Ed Dunscombe.
- II. Reception of visitors: None
- III. Approval of minutes from December 14, 2006. Jan moved to accept, Yvonne seconded, carried.
- IV. Manifest of bills # 8 for January 2007. Patrick moved to accept, Jan seconded, carried.
- V. Financial report: Balance of \$ 585,577.42 in Library Funds as of 12/31/2006. Ed noted NY State Retirement System annual payment exceeded Village estimate by \$5907.27. Revenues continue to run well ahead of estimate.
- VI. Old Business:
 - a. Elevator project: Ed reported on revised architectural plans and estimates submitted by BCK and Lomma Construction. With contingencies and options the cost for one elevator and one lift is now \$243,480. Lomma estimates \$179,000 of this for their material and labor. If the state grant only pays half of material and labor and no architectural/engineering fees or contingencies the state portion would be \$89,500, leaving the library responsible for \$153,980, in addition to unbilled \$21,6004.9 in architectural fees. Ed will confer with BCK to get further details on the contingency and incidental fees, and also to seek itemized quotes on how much the elevator and the lift will cost as separate entities. A meeting was tentatively scheduled for January 25 to review these figures and decide on a course of action, and Bob Costello from BCK will be invited to attend. Ed also reported a \$150,000 surplus for 2005-06 and an anticipated \$90,000 surplus for 2006-07 as a guideline for how much the Board could comfortably spend on this project. With revenues projected to exceed \$900,000 for 2006-07 Ed anticipates a considerable surplus for 2007-08 as well.
 - b. Board expansion: Ed noted the decision of Anne Brown to step down from the Board after twenty-five years of service as her term has expired. The Board decided to interview four applicants for the two vacant seats at the January 25 meeting. The Board will consider recognition for both Anne and Eleanor Henricks, retiring

from her position of Head of Children's Services on March 30 after 27 plus years of service.

- c. Web hosting: Chris reported he would meet with a related group later this month.
- d. Liability insurance: Ed reported he has been informed that representatives of the Partners Insurance group will be meeting with department heads before the end of May, at which time the adequacy of library property coverage will be reviewed.
- e. Café: Chris reported he has not yet discussed the idea with the area merchant he had in mind but will do so.
- f. Village audit: Alan asked about progress of the Village audit. Ed reported that it has begun.

VII. New Business:

- a. Ed noted that he would be purchasing nine computers from Dell under a state contract price. The workstations are all for staff as new software requirements for our SIRSI Library Information System exceed existing staff computers. Ed noted the addition of new seating as purchased under a grant from the Friends of the Library.

VIII. Other Business/Committee Reports: None.

IX. Executive Session: The Board went into Executive Session at 8:15 to discuss a personnel matter.

X. Adjournment: The Board came out of Executive Session and Chris moved to adjourn at 9:00 PM, Jan seconded, carried.