

Minutes of the George F. Johnson Memorial Library Board meeting of
Thursday, March 8, 2007

- I. Call to order by President Marie McLean-Yurecka at 6:50 P.M.
Present: Alan Katz, Denis Kovalich, Marie McLean-Yurecka, Chris Ryan, Patrick Schafer, Yvonne Slate, Library Director Ed Dunscombe and village liaison Priscilla Garringer. Excused: Jan Pecen.
- II. Reception of visitors: Board nominees Paul Del Rosso and Sara-Jo Sites.
- III. Approval of minutes from February 8, 2007. Alan moved to accept, Patrick seconded, carried unanimously.
- IV. Manifest of bills # 10 for March 2007. Chris moved to accept, Alan seconded, carried unanimously.
Financial report: Balance of \$ 478,731 in Library Funds as of 2/28/2007. Ed reported that the contract with BCK Architects does not include oversight of the elevator project, which will be on an hourly basis. \$2,890.00 remains to be paid on the \$28,900 BCK contract, plus incidentals and reimbursables. Spending continues to run well under budget.
- V. Old Business:
 - a. FY2007-08 budget: Ed submitted a revised spending budget of \$1,099,800.00, \$240,000.00 of which is for elevator/lift construction. Revenue budget \$977,700, including \$89,500 from a New York State Construction grant for the elevator project. \$122,100 to be transferred from Library Fund. Final budget will require adjustment when Village finalizes benefit lines. Alan moved to give the staff, excepting page staff, a 3% increase June 1. Chris seconded, carried unanimously. Alan moved to accept Ed's preliminary budget, Patrick seconded, carried.
 - b. Elevator project: Pre-bid meeting was held February 27th with about seven contractors in attendance. Bids will be opened March 15. No further news on the NYS grant.
 - c. Head of Children's Services vacancy: Ed has offered the position to Margaret Cooper. He anticipates she will clear Broome County Civil Service requirements soon and should begin work about May 1. Eleanor Henricks' last day of work is March 30, with an open house in her honor March 31.
 - d. Defibrillators: Ed presented various NYS requirements for participation in a Public Access Defibrillation Program. Chris

relayed information he had been able to gather. Yvonne noted her experience with the program. Tabled for review.

- e. **Village audit: Board President archives: No report.**
- f. **Recognition for Anne Brown and Eleanor Henricks: Ed reported the Friends Board has been apprised of the idea and that they will discuss it further at their April meeting.**
- g. **Liability insurance: No report.**
- h. **Café: No report.**
- i. **Audit: Village audit has apparently not commenced.**

VI. New Business:

- a. **Envisionware policies: The Board gave preliminary approval to the idea of an installment payment plan for patrons with over \$50 in fines/lost material. Ed will report back with a policy once he has a chance to see how the system works.**
- b. **April meeting date: Ed asked the Board to consider moving the April meeting to April 19. Distribution of 2006 Annual Report to New York State. No objections to submission of report.**

VII. Other Business/Committee Reports:

- a. **Ed quickly reviewed the 414 vs. Special District options for the new Board nominees.**
- b. **Marie opened discussion on a Nominating Committee to select a slate of officers for the next operating year. Denis and Patrick agreed to assume this responsibility and will report back to the Board at the April meeting.**

VIII. Adjournment: Yvonne moved to adjourn at 8:35 PM, Patrick seconded, carried unanimously.