

Minutes of the George F. Johnson Memorial Library Board meeting of  
Thursday, April 10, 2008

- I. Call to order by President Chris Ryan at 7:00 P.M.  
Present: Marie McLean-Yurecka, Jan Pecen, Chris Ryan, Patrick Schafer, Yvonne Slate, Paul Del Rosso, Sara-Jo Sites, Village Liaison Frank Flint, Library Director Ed Dunscombe. Excused: Denis Kovalich.
- II. Reception of visitors: None.
- III. Approval of minutes from March 13, 2008: Jan moved to accept, Marie, seconded, carried unanimously.
- IV. Manifest of Bills #11 for April 2008: Sara-Jo noted payment to Suzanne Johnson was for books, not a subscription as noted. Sara-Jo moved to accept as amended, Paul seconded, carried unanimously.
- V. Financial report: Balance of \$1,061,489.95 in Library Funds as of 3/31/2008. No County monies yet received. Frank noted approval of budget transfer, \$1,000 from Site Improvement line to Cleaning Supplies line. Ed noted receipt of annual IBM Matching Grant donations. Ed noted \$2,000 System Grant has been accepted as a credit against the 2008-09 4cls automation fee, rather than as revenue. Ed will adjust budget accordingly. Yvonne moved to accept report, Patrick seconded, carried unanimously.
- VI. Old Business:
  - a. Elevator project: All work is done; inspection will be performed Friday, April 11 at which time unit should be operational.
  - b. NYSEG bill: Ed reported success in having budget payments greatly reduced.
  - c. Village audit: No report.
  - d. Café: No report.
  - e. Policy manual audit: Frank offered to have village attorney review the Family & Medical Leave Policy, which was adopted at the March meeting.
  - f. Board Vacancy: The Board will forward the name of Brian Steele to the Town of Union Board for review. If no response by June 11, Mr. Steele's name will be referred to the Village Board for appointment.
- VII. New Business:
  - a. 2008 Construction Grants: Paul moved to accept Ed's proposal to apply for GFJ Room comfort system and front automatic door under 2008 NYS Construction Grants. Sara-Jo seconded, carried unanimously. Signage on new rear entry tabled.

- b. Open House dated for petition carriers: Ed suggested May 22 6 to 8 PM and May 31 10 Am till noon and 2 PM till 4 PM. (Note: May 22 date later changed to June 5).
- c. Personnel change: Rita Charsky has resigned as part-time library clerk and been replaced by Chris Taft.
- d. CD Display Rack: Sara-Jo motioned to approve Ed's suggestion to purchase a new CD display rack for \$3281. Paul seconded, carried unanimously.
- e. Ed reported contact by Kolpien & Associates regarding publicity and marketing. He will try to set an appointment for Mr. Kolpien to speak to the Board.
- f. Jan suggested she and other interested members consider a presentation on our 414 funding history at the November's NYLA conference. General approval.
- g. Limits on borrowing : Ed suggested borrowing limits for residents at transient addresses. Disapproval by Board.
- h. 2008-09 salaries increment: Board asked Ed to report back at May meeting with last few year's increments and recent inflation rates.

VIII. Other Business/Committee Reports:

Long range plan of service: No report

- a. 414 Committee: Patrick motioned to accept Budget Committee's recommendation of a \$908,275.00 figure for the November 2008 funding proposition, Paul seconded, carried unanimously. GFJ Board to meet with Your Home Public Library Board.
- b. Special district committee: No report.
- c. Adjournment: Yvonne moved to adjourn at 9:10, Sara-Jo seconded, carried unanimously.