

Minutes of the George F. Johnson Memorial Library Board meeting of
Thursday, July 10, 2008

- I. Call to order by Vice-President Paul Del Rosso at 7:05 P.M. at 7:03 P.M. Present: Paul Del Rosso, Denis Kovalich, Marie McLean-Yurecka, Jan Pecen, Chris Ryan, Patrick Schafer, Brian Steele, Library Director Ed Dunscombe, Village Liaison Frank Flint. Excused: Yvonne Slate, Sara-Jo Sites.
- II. Reception of visitors: None.
- III. Approval of minutes from June 12, 2008: Brian moved to accept, Chris, seconded, carried unanimously.
- IV. Manifest of Bills #2 for July 2008: Chris moved to accept, Sara-Jo seconded, carried unanimously.
- V. Financial report: Balance of \$880,356.68 in Library Funds as of 6/30/2008. Annual liability insurance premium \$3158.33 under budget.
- VI. Old Business:
 - a. Village audit: No report.
 - b. Café: No report.
 - c. Policy manual audit: Ed presented a proposed Transitional Duty Program. Numerous suggestions from Board to delete sections trending toward too much physician involvement in creating duty statements. Ed will revise. Tabled.
 - d. Grant applications: Ed presented applications for two NYS Construction grants, one to install an automatic door opener on front door and one to air-condition the George F. Johnson room. Patrick moved to accept, Marie seconded, carried unanimously.
- VII. New Business:
 - a. Extension of leave: Ed presented a written request from Brooke Butler to extend her leave two months through September 20, 2008. Chris moved to accept, Brian seconded, carried unanimously. Temporary coverage will be by Erin Singleton.
 - b. Personnel changes: Ed noted that Erin Singleton has replaced Julie Conklin as part-time children's librarian with a permanent appointment. Erin will work 37.5 hours until Brooke returns in September, then will revert to 19 hours per week with Brooke working the ten hours per week formally performed by Julie.
 - c. BOOKS and Community Foundation for South Central New York grants: Ed presented formal communications from those bodies announcing their grants.

d. Clarification on non-resident fee for staff: Waiver of fee applies to staff and members of their household. Same for Friends of the Library Board members.

VIII. Other Business/Committee Reports:

- a. Long Range Plan of Service Committee: No report.
- b. 414 Committee: Funding proposition petitions are being circulated. Discussion of the petition effort. Ed noted some 612 signatures so far collected at the Endicott & Johnson City libraries.
- c. Special district committee: No report.
- a. Adjournment: Jan moved to adjourn at 8:45, Brian seconded, carried unanimously.

I HEREBY CERTIFY THAT THE ABOVE MINUTES OF THE GEORGE F. JOHNSON MEMORIAL LIBRARY BOARD ARE CORRECT:

Sara-Lo Sites

Library Board Secretary