

Minutes of the George F. Johnson Memorial Library Board meeting of
Thursday, March 13, 2008 (no February meeting)

- I. Call to order by President Chris Ryan at 7:07 P.M.
Present: Denis Kovalich, Marie McLean-Yurecka, Jan Pecen, Chris Ryan, Patrick Schafer, Village Liaison Frank Flint, Library Director Ed Dunscombe. Excused: Paul Del Rosso, Sara-Jo Sites, Yvonne Slate,
- II. Reception of visitors: None.
- III. Approval of minutes from January 10, 2008: Marie moved to accept, Patrick seconded seconded, carried unanimously.
- IV. Manifest of Bills #8 for January 2008 (revised): Denis moved to accept, Marie seconded, carried unanimously. #9 for February 2008: Jan moved to accept, Marie seconded, carried unanimously. #10 for March 2008: Marie moved to accept, Jan seconded, carried unanimously.
- V. Financial report: Balance of \$1,101,127.14 in Library Funds as of 2/29/2008. All Town of Union monies for 2008 have been received and deposited. No County monies yet received. Balance without Town monies would have been \$394,607.30, compared to February 2007 balance of \$478,731.00; showing a drop of \$84,123.70 with elevator/lift project spending nearly complete. Patrick moved to accept report, Marie seconded, carried unanimously. Ed advised transfer of \$1000.00 from Line 7410-2210.0100 (Site Improvement) to Line L7410-4275 (Cleaning Supplies) as line is now overdrawn by \$168.91. Revenue report not available as data not yet received from Village. Marie moved to authorize transfer, Denis seconded, carried unanimously. Ed estimated \$175,000 surplus at end of budget year on May 31, 2007, not counting any Town/County monies received by that date (applying those revenues to 2008-09 operations).
- VI. Old Business:
 - a. Elevator project: Time-Warner and All-Mode are finally working together to install needed phone line. When line is installed inspection will be performed and elevator should be operational upon completion of inspection.
 - b. Village audit: No report.
 - c. Café: Ed reported possible interest from local operator. Chris proposed sub-committee to work on project – no volunteers. Frank noted Village Attorney may be available to advise if project proceeds.

d. Policy manual audit: Ed advised change in Computer Use Policy, making only residents of Broome, Delaware, Chenango, Otsego, and Tioga counties ineligible for guest passes for computer use. Residents of those counties would be required to register for library cards. Denis so moved, Patrick seconded, carried unanimously. Ed advised revised Meeting Room Policy, removing sections relating to handicap access as both meeting rooms are now accessible. Ed also suggested elimination of \$10.00 fee for use of rooms to foster greater use of library by community groups. General discussion of fee elimination. Frank suggested the \$10.00 fee be made a suggested donation. Ed requested Board clarification of use of meeting rooms by for-profit groups. Board advised handling of these requests on case-by-case basis, with Ed reporting specific instances back to the Board for further discussion/clarification. Denis moved to accept policy as revised, Patrick seconded, carried unanimously. Ed will provide Board with revised policy text. Family & Medical Leave Policy tabled.

e. Board Vacancy: Sub-committee has selected three candidates for interview. Board will be notified of interview schedule.

VII. New Business:

- a. 2007 State Report: Marie moved to accept, Denis seconded, carried unanimously.
- b. CD Display Rack: Tabled.
- c. Construction grants: Ed will investigate applications to air-condition George F. Johnson Room, install automatic door on front of building, and add signage and possible plaque on new rear entryway. Number of annual applications may be limited.
- d. NYLA Lobby Day: Ed reported on positive trip to Albany to lobby legislators for library funding. Assembly & Senate restored Governor's cut of \$5 million for library systems. Construction Grant program remains in budget.

VIII. Other Business/Committee Reports:

Long range plan of service: No report

Budget Committee: Ed presented draft 2008-09 budget calling for spending of \$938,350, with \$35,950 being transferred from surplus. Jan moved to accept pending April Board action on June salary increment, Denis seconded, carried unanimously. General discussion of sub-committee's proposals for November 2008 funding vote, tabled for future discussion. Chris will try to

schedule a joint meeting with Your Home Public Library Board on this topic.

- a. 414 Committee: Ed reported work on May town-wide newsletter is under way. Will feature an article on vote and petition drive.
- b. Special district committee: Chris reported on indications from Your Home Public Library Board showing little support for Special District option at this time.
- c. Adjournment: Patrick moved to adjourn at 8:20, Jan seconded, carried unanimously.