

Minutes of the George F. Johnson Memorial Library Board meeting of
Thursday, May 8, 2008

- I. Call to order by President Chris Ryan at 7:22 P.M.
Present: Marie McLean-Yurecka, Chris Ryan, Yvonne Slate, Paul Del Rosso, Sara-Jo Sites, Board nominee Brian Steele, Library Director Ed Dunscombe. Excused: Denis Kovalich, Jan Pecen, Patrick Schafer.
- II. Reception of visitors: None.
- III. Approval of minutes from April 10, 2008: Yvonne moved to accept, Marie, seconded, carried unanimously.
- IV. Manifest of Bills #12 for May 2008: Yvonne moved to accept, Marie seconded, carried unanimously.
- V. Financial report: Balance of \$988,864.55 in Library Funds as of 4/30/2008. Ed noted minor budget transfers performed by Village (\$500 from NYS Retirement to Postage; \$100 from Workman's Comp to EAP, \$1000 from Site Improvement to Cleaning Supplies). Ed noted Interest on Investments will be short due to reduction of interest rates; donations almost twice budgeted amount. Total revenue for year skewed due to substantial County library aid for 2006-07 being received in 2007-08. Marie moved to accept report, Sara-Jo seconded, carried unanimously.
- VI. Old Business:
 - a. Elevator project: All work is done and elevator is inspected and operational. Ed filing project completion paperwork with NYS to receive remaining \$8,950 in grant money.
 - b. Village audit: No report.
 - c. Café: General discussion of how to proceed. Chris will try to mention idea to village merchant. May eventually proceed with a Request For Proposals.
 - d. Policy manual audit: Family Medical & Leave Policy under review by Village Attorney.
 - e. Board Vacancy: Although Board has power to appoint Brian to Alan Katz's vacant seat, decided it will await any response from Town of Union Board, due by June 11.
 - f. 2008-09 salaries: After reviewing CPI and raises for past three years, Paul moved to increase all salaries 3.5% starting June 2008 (excepting Library Page positions which will remain as is). Sara-Jo seconded, carried unanimously.

g. 2008-09 budget: Following decision on salary increases and Village input on benefit lines, the Board reaffirmed previous adoption of 2008-09 budget at \$903,044.44.

VII. New Business:

a. 2008-09 officers: Forgoing the traditional committee approach to determining a slate of officers, general discussion of interest was held. Yvonne, as sitting Vice-President, agreed to serve as President. Paul and Sara-Jo are considering the Vice-Presidential post. If Paul defers at the June meeting, Sara-Jo stated she would stand for election. Election and “passing of the baton” will occur at the June annual meeting.

b. Ed noted verbal award of a grant for \$8629 from Community Foundation for South Central New York toward the purchase of a smart board, screen, computer, and related equipment. Grant application was for \$10,000. Device can be used for presentations and also to show movies on DVD. Awaiting formal notification. Children’s Librarian’s Suzanne Johnson and Erin Singleton to be commended for writing and submitting the grant application.

c. Unveiling and dedication of “Eleanor Henricks Children’s Room” will occur May 31 at 1 PM.

d. Ed presented proposal from Sentry Alarms for installation of a “burglar alarm” system, including detection on all exterior doors, microphones to detect breaking glass, a motion sensor in a basement room, and a wired, local-only alarm on the door leading from the GFJ Room to the roof. Installed at \$2875. Monitoring is included in our existing fire alarm monitoring at no extra cost. Yvonne moved to accept, Marie seconded, carried unanimously.

VIII. Other Business/Committee Reports:

a. Long Range Plan of Service Committee: No report.

b. 414 Committee: Petition-carrier orientation sessions will be held at the library May 31, 10 till noon and 2 till 4; and June 5, 6 – 8 PM. Attendance by some Board members would be appreciated; Ed may have a conflict with the June 5 date. Sessions at Your Home Public Library will be held on different days. Your Home Public Library will determine its vote figure next week. Probably will not include funding for an elevator. Town-wide newsletter to be mailed May 19. Library is collecting paper surveys, and an online version of the survey is posted on the GFJ and YHPL web sites. Signs have been posted in library soliciting petition-carrier volunteers. Cards are also

being handed-out to borrowers. Marie has collected eight names from PTA colleagues. Ed has three names so far.

c. Special district committee: No report.

a. Adjournment: Yvonne moved to adjourn at 8:45, Sara-Jo seconded, carried unanimously.