

Minutes of the George F. Johnson Memorial Library Board meeting of
Thursday, April 9, 2009

- I. Call to order by President Yvonne Slate at 7:05 P.M. Present: Paul Del Rosso, Jan Pecen, Chris Ryan, Patrick Schafer, Sara-Jo Sites, Yvonne Slate, Brian Steele, Village Liaison Frank Flint, Library Director Ed Dunscombe, Excused: Marie McLean-Yurecka
- II. Reception of visitors: None
- III. Minutes from March 12, 2009: Brian moved to accept, Paul seconded, carried unanimously.
- IV. Manifest of Bills #11 for April 2009. Paul moved to accept, Patrick seconded, carried unanimously.
- V. Financial report: Balance in library funds of \$1,136,893.51 as of March 31. PILOT payment and first county payment received from Town. First NYS Construction Grant payment received. Brian moved to accept, Paul seconded, carried unanimously.
- VI. Old Business:
 - a. Village audit: No report.
 - b. Café: No report.
 - c. Page salaries: Sara-Jo moved to increase Page salaries by 25 cents per hour effective June 1. Patrick seconded, carried unanimously.
 - d. Unique automation contract: Ed reviewed scaled cost varying with number of libraries that participate. Brian moved to accept if at least three libraries participate, Paul seconded, carried unanimously.
 - e. May meeting date: The Board agreed to reschedule the May meeting to May 21 at Ed's request.
- VII. New Business:
 - a. Elevator maintenance contract: Ed presented a proposal from Schindler for a maintenance contract on the elevator at \$1800.00 annually. Brian moved to accept if the contract can be amended to grant the library a sixty-day opt out option. Paul seconded, carried unanimously. To be paid quarterly.
 - b. Vacant board seat: Press has not yet printed the press release announcing the vacancy. Ed has sent an e-mail to the Our Towns section. Ed will check with Press if it is not printed soon. Ed will have the electronic GFJ newsletter revised to include an announcement, and will check into placing an announcement on the library web site.
 - c. Personnel changes: Ed presented a request from Jim Panella, Building Maintenance Person, for a three month leave due to a family

illness. Rich Davies will work four additional hours per week. Sara-Jo moved to accept, Jan seconded, carried unanimously. Ed presented a reduction in the work week of Susan Schiff from 19 to 15 hours, with a concurrent increase for Donna Shofkom from 19 to 23 hours. The Board agreed and Ed will proceed with Civil Service paperwork. Paul moved to clarify that paid benefits are only for full-time employees regularly scheduled to work 37.5 hours per week. Chris seconded, carried unanimously. Paul moved to amend this motion to clarify that paid benefits include health insurance, paid vacation, paid sick-time, and paid holidays, excepting employees grandfathered-in for paid benefits. Chris seconded, carried unanimously. The Board directed Ed to offer an increase in hours for Erin Singleton from 19 to 30 from June until the September board meeting when staffing will be reassessed.

d. Mayor Bertoni's chargeback proposal: Frank stated the library will receive a listing of proposed charges from the village which will total \$10,000.00 annually. Ed will speak to Clerk-Treasurer Anthony Bates if the notification does not specify how other departments are being charged. Tabled.

e. Policy review: Exhibits: Tabled.

f. Art Wall theft: Ed reported a framed photograph of a butterfly was stolen from the art wall in March. The incident has been reported to the police and additional measures have been instituted to secure artwork.

g. POW/MIA flag: Ed presented a petition from the Vietnam Veterans Association, signed by approximately 125 persons, to provide a POW/MIA flag to fly under the American flag at the library. Ed will contact other Broome libraries to see whether they have accepted. Tabled.

VIII. Other Business/Committee Reports:

a. Long Range Plan of Service Committee: No report.

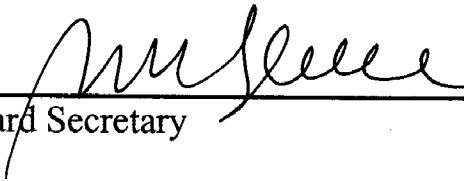
b. Budget Committee: No report.

b. 414 Committee: No report.

c. Special district committee: Ed reported Stave Bachman is contacting Jim Farrell to see if he will attend a meeting to discuss this further. If not a representative from Division of Library Development will be invited.

c. Adjournment: Having completed business, Jan moved Adjourn at 8:52 P.M. Brian seconded, carried unanimously.

I HEREBY CERTIFY THAT THE ABOVE MINUTES OF THE GEORGE
F. JOHNSON MEMORIAL LIBRARY BOARD ARE CORRECT:



Library Board Secretary