

Minutes of the George F. Johnson Memorial Library Board meeting of
Thursday, June 11, 2009

- I. Call to order by President Yvonne Slate at 7:00 P.M.
Present: Paul Del Rosso, Jan Pecen, Chris Ryan, Patrick Schafer, Sara-Jo Sites, Yvonne Slate, Brian Steele, Library Director Ed Dunscombe, Village Liaison Frank Flint. Excused: Marie McLean-Yurecka. The meeting was preceded by the interview of a board applicant.
- II. Election of officers: Yvonne moved to accept the nomination of Paul for President, Sara-Jo for Vice-President, and Brian for Secretary. Jan seconded, carried unanimously. The orderly transition of power went without incident.
- III. Reception of visitors: None.
- IV. Approval of minutes of April 9, 2009: Brian moved to accept, Sara-Jo seconded, carried unanimously.
- V. Manifest of Bills #12 for May 2009. Yvonne moved to accept, Patrick seconded, carried unanimously. Manifest #1 for June 2009: Jan moved to accept, Brian seconded, carried unanimously.
- VI. Financial report: Balance of \$1,035,744.90 in library funds as of May 31. Review of closed 2008-09 revenues and expenditures. Revenues \$43,594.41 over budget (total received \$967,267.41); expenditures \$47,856.56 under budget (total spent \$881,139.4). Major unplanned expenses for year included \$19,180.00 to W.L. Kline for remaining elevator project bill; \$45,817.72 to Whiteman Osterman & Hanna for legal expenses caused by Town of Union effort to eliminate library funding (GFJ Library share only). Yvonne moved to accept, Sara-Jo seconded, carried unanimously.
- VII. Old Business:
 - a. Village audit: Has not been conducted.
 - b. Café: Ed reported laptop/quiet study room will open any day. Café still pending.
 - c. Unique automation contract: Board asked Ed to see if term of agreement could be reduced from current four years, or to include an opt-out clause.
 - d. Leave of absence: Ed reported the Building Maintenance Man is back to work following leave due to family illness.
 - e. Mayor's chargeback proposal: Lengthy discussion. Board directed Ed to reply to the Mayor that the library is studying its legal obligations and to invite Clerk Treasurer Anthony Bates to attend a

library board meeting to discuss the matter further. Concern centers on the plowing/snow removal costs, while it was agreed the charges for administrative costs (reports, payroll, services of the Village Treasurer) are agreeable. Village liaison indicated the village could adjust administrative charges up if plowing/snow removal charges are reduced. Board directed Ed to initiate title search on library buildings & grounds not to exceed \$1000.00.

f. POW/MIA flag: Tabled.

g. Patron complaint: Board reviewed complaint regarding requirement that patrons have library card/card number in order to transact business. Board reaffirmed this requirement but will be examining both confidentiality and borrowing policies.

VII. New business:

a. Policy review: Board reviewed confidentiality policy. Ed will distribute electronic copies and board will consider revisions at July meeting. Exhibit policy review tabled.

b. Computer access: Ed proposed changing computer access as follows: Public access computers in children's room to be restricted to patrons ages sixteen and under. Adult room public access computers reserved for patrons ages twelve and up. Professional staff to have discretion to waive these restrictions upon their judgment. Trial period running for July and August. Yvonne moved to accept, Jan seconded, carried unanimously.

VIII. Other business/Committee reports:

a. Special District Committee: Ed reported on meeting with Lisa Seivert of Division of Library Development, 4CLS CEO David Karre, YHPL Director Steve Bachman. General discussion of re-districting. BCPL board has formed a subcommittee and has requested and received copies of GFJ and YHPL budgets for last four years. Ed reported Vestal Library has little interest at this time. Discussion of Farrell consulting proposal and potential impact of Cuomo legislation.

b. Budget Committee: Ed reported on several changes village made to library board approved budget.

c. 414 Committee: No report.

d. Long range Plan of Service Committee: No report.

e. Board directed Ed to add Sunshine Fund to July agenda, and an additional board applicant interview will be held in July at 6:30 preceding regular meeting.

f. Several members indicated they will attend trustee workshop at Sidney Library June 13. Brian reported he is now a regional representative on the board of the New York State Association of Library Boards.

IX. Adjournment: Jan moved to adjourn at 10:10 PM. Sara-Jo seconded, carried unanimously.

A handwritten signature in cursive script that reads "Brian Steele". The signature is written in black ink and is positioned above a horizontal line.

Brian Steele, Secretary, George F. Johnson Memorial Library