

Minutes of the George F. Johnson Memorial Library Board meeting of
Thursday, March 12, 2009

- I. Call to order by President Yvonne Slate at 7:07 P.M.
Present: Paul Del Rosso, Marie McLean-Yurecka, Jan Pecen, Chris Ryan, Patrick Schafer, Sara-Jo Sites, Yvonne Slate, Brian Steele, Library Director Ed Dunscombe, Village Liaison Frank Flint.
- II. Reception of visitors: None.
- III. Approval of minutes of February 12, 2009: Brian moved to accept, Sara-Jo seconded, carried unanimously.
- IV. Manifest of Bills #10 for March, 2009. Brian moved to accept, Sara-Jo seconded, carried unanimously.
- V. Financial report: Balance of \$1,196,026.14 in Library Funds as of 2/28/09. Town check has been received. Patrick moved to accept, Brian seconded, carried unanimously. Sara-Jo moved to transfer \$3000.00 from General Repair & Maintenance line to Contracted Services line to cover legal costs related to Town of Union attempt to eliminate library funding. Marie seconded, carried unanimously.
- VI. Old Business:
 - a. Village audit: Has not been conducted.
 - b. Café: No report.
 - c. Health insurance: Sara-Jo moved to increase employee co-pay of premium from eleven to twelve percent beginning June 2009. Chris seconded, carried unanimously.
 - d. Board vacancy: Yvonne has contacted prior applicant to gauge interest. Ed will advertise vacancy.
 - e. 2009-10 budget: Chris moved to increase salaries three percent starting June 2009. Brian seconded, carried seven for, one opposed, excluding Page positions. Board voiced approval for Bookletters service proposed by Ed.
- VII. New business:
 - a. Policy review: Sara-Jo moved to accept revision of Internet policy. Added clauses pertaining permitting parental waiver to unblock filter for users less than seventeen years of age; and stipulating a six-month loss of public computing privileges for first offense of pornography ban with written request for reinstatement. Second offense permanent loss of privilege. Paul seconded, carried unanimously.
 - b. Gates funding resolution: Jan moved to accept resolution stipulating funding for phase II of the Gates Hardware grant. Chris seconded, carried unanimously.

- c. Unique automated process: Ed presented sliding fee schedule for automation of Unique asset recovery process. Tabled for further review in April.
- d. Patron incidents: Ed reported on February 20 indecent exposure incident. Procedures for protection of patron confidentiality were followed and a suspect has been arrested. Two other incidents regarding viewing of pornography on public computers in adult room. Patrons have been identified and privileges restricted according to policy revised above.
- e. Proposed furniture expense: Ed presented proposal to furnish vacant book sale room. Sara-Jo authorized expenditure of up to \$7500.00. Brian seconded, carried unanimously. Ed will check with some local as well as library suppliers.
- f. e-mail notifications: Ed noted program will begin March 16th, on the library's 94th birthday.

VIII. Other business/Committee reports:

- a. Special District Committee: Ed reported BCPL and Vestal, along with Johnson City libraries are interested in studying options. A joint meeting with a Division of Library Development representative will be scheduled.
- b. Jan mentioned a NYLA gaming workshop. Ed reported youth services librarians from the four metro libraries will be submitting a gaming grant.
- c. Ed requested rescheduling of May meeting from May 14 to May 21. Tabled.

- IX. Adjournment: Jan moved to adjourn at 9:08 PM. Brian seconded, carried unanimously.

Sara-Jo Sites

Secretary