

Minutes of the George F. Johnson Memorial Library Board meeting of
Thursday, October 8, 2009

- I. Call to order by President Paul DelRosso at 7:02 P.M.
Present: Christine Brown, Paul Del Rosso, Marie McLean-Yurecka, Jan Pecen, Chris Ryan, Patrick Schafer, Sara-Jo Sites, Yvonne Slate, Brian Steele, Library Director Ed Dunscombe.
- II. Reception of visitors: A patron spoke to the Board about an incident which had resulted in her being banned from the library pending further review. The Board is reviewing the situation during which time the patron is not to return to the library.
- III. Approval of minutes of September 10, 2009: Jan moved to accept, Yvonne seconded, carried unanimously.
- IV. Manifest of Bills #5 for October, 2009. Brian moved to accept, Sara-Jo seconded, carried unanimously.
- V. Financial report: Financial figures not yet received from village. Ed spoke on various areas on concern, including increasing costs for health insurance, retirement, service charges by the village, higher-than anticipated construction estimates, and reduced revenue due to lower return on investments. The board asked Ed to prepare a projection of likely spending for the remainder of the fiscal year.
- VI. Old Business:
 - a. Health insurance costs: Ed reported on a conversation with the village treasurer. The treasurer reported health insurance costs have been running about nine percent ahead of last year, about four percent higher than anticipated. But the trend so far in the library budget is for approximately 14% over budget for both health insurance lines.
 - b. Unique automation contract: The board reviewed Ed's report on the option of automating the delinquent account process with Unique. Yvonne moved to accept, Sara-Jo seconded, approved by all with Jan abstaining.
 - c. Discussion of any proposed changes in staffing postponed until Ed's 2009/10 spending projections are reviewed. Ed will meet with senior staff to review staffing options. Ed reported he had hired a second substitute library clerk.
 - d. Policy review: Chris moved to accept the Circulation Policy with noted changes. Brian seconded, carried unanimously. Brian moved to accept the revised Confidentiality Policy with noted changes. Chris seconded, carried unanimously.
 - e. Sentry Alarms: Ed reported on conversation with Sentry Alarms

about the battery failure. Sentry reported they would have noticed the failure if we had not reported it first.

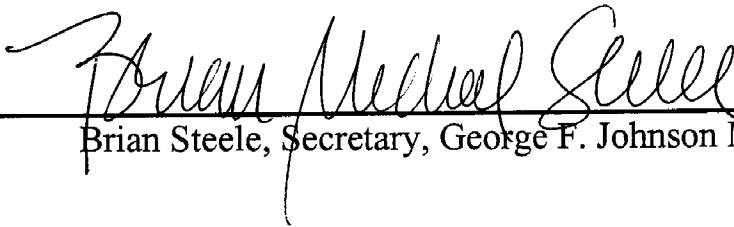
VII. New business:

- a. Elevator upgrades & full load test on lift: Ed reported he has been unable to speak with Schindler and will continue his efforts.
- b. Prevailing wage: Ed reported on contact with NYS Labor Department regarding necessity to adhere to prevailing wage requirements with contractors.

VIII Other Business/Committee Reports

- a. Long range Plan of Service Committee: No report.
- b. Budget Committee: No report.
- c. 414 Committee: No report.
- d. Special District Committee: No report.
- e. 2010 calendar: Library will be closed January 1, May 31, July 5, September 6, November 25, December 24, and December 25 (a Saturday). Eligible staff will receive five floating holidays.
- f. Building & grounds: Ed reported the original hot water heater had failed and has been replaced. Ed reported on an proposal from ANC to clean the building air ducts at \$14,623.00. The Board decided not to proceed.

- IX. Adjournment: Sara-Jo moved to adjourn at 9:10 PM. Yvonne seconded, carried unanimously.



Brian Steele, Secretary, George F. Johnson Memorial Library