



Minutes of the George F. Johnson Memorial Library Board meeting of Thursday, April 9, 2015

- I. Call to order by President Beattie at 7:02 PM.  
Present: Gary Beattie, Christine Brown, Paul DelRosso, Nadine Herceg, Marie McLean-Yurecka, Jen Musa, Chris Ryan, Patrick Schafer, Jo Whitney, Library Director Ed Dunscombe.
- II. Reception of visitors: None.
- III. Approval of minutes from March 12, 2015: Jo moved to accept, Christine seconded, carried unanimously.
- IV. Manifest of Bills #10 for March 2015 (revised): Jen moved to accept, Jo seconded, carried unanimously. #11 for April 2015: Nadine moved to accept, Patrick seconded, carried unanimously.
- V. Financial report: Fund balance at end of February \$1,426,141.92. Paul moved to accept, Nadine seconded, carried unanimously.
- VI. Old Business
  - a. Parking lot: Ed reported on correspondence with the Town of Union which reflected its reluctance to expend Community Development Block Grant funds on the project despite the progress being made on renovation of the Johnson outbuilding to serve as the Town's Amos Patterson Museum. Ed reported his response and also his reiteration to the Village of Endicott on the hazardous condition of the lots and on the library's ability to apply for a NYS grant that would cover the bulk of the cost of the project. The Library Board will write a letter to the Village Board detailing their concerns. Chris moved to investigate securing liability insurance separate from that arranged by the Village, Patrick seconded, carried unanimously.
  - c. Budget: No suggested changes.
  - d. Employee handbook: The Committee reported that it has completed its review of the draft. Discussion of qualification for health insurance upon separation from employment. Ed will discuss some remaining questions with our consultant.

VII. New Business

- a. Raise letter: Ed distributed the annual letter from the Board to Village Payroll detailing the 2015-16 raises.
- b. Panic buttons: Ed reported on a proposal from Sentry Alarms to install at various point in the building. General discussion of security. Chris moved to proceed with investigating the possibility of installing crash-bar exit doors in the Children's Room and another point of egress in the basement book sale room, Nadine seconded, carried unanimously.
- c. Digitization: Ed reported on the receipt of two donations totaling \$2500 which he will use to extend the newspaper digitization project through 1952.

VIII. Other Business/Committee Reports

- a. Special District Committee: See above.

IX Adjournment: Jo motioned to adjourn at 8:38, Marie seconded, carried unanimously.

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Christine Brown, Secretary

Date