



Minutes of the George F. Johnson Memorial Library Board meeting of Thursday, January 8, 2015

- I. Call to order by President Beattie at 7:00 PM.  
Present: Gary Beattie, Christine Brown, Paul DelRosso, Nadine Herceg, Marie McLean-Yurecka, Chris Ryan, Patrick Schafer, Jo Whitney, Library Director Ed Dunscombe. Excused: Jen Musa.
- II. Reception of visitors: None.
- III. Correspondence: Gary distributed correspondence from the library staff thanking the board for the holiday treats and from Louis Alexander along with a \$1,000.00 donation to further the newspaper digitization project.
- IV. Approval of minutes from December 11, 2014: Nadine moved to accept, Christine seconded, carried unanimously.
- V. Manifest of Bills #7 for December, 2014 (revised): Marie moved to accept, Jo seconded, carried unanimously. #8 for January 2015: Nadine moved to accept, Patrick seconded, carried unanimously.
- VI. Financial report: Fund balance at end of December \$689,185.47. Most revenue lines running slightly behind projection. Other minor variances in spending projections noted. Continued large savings in health insurance lines noted. Joe moved to accept, Christine seconded, carried unanimously.
- VII. Old Business
  - a. Lighting project: Contractor offer to install remaining LED fixtures at \$750 per, either for 35 or all 60 remaining on first floor. Ed will authorize installation of 35 to deplete remaining grant funds. Other 25 to be decided on following installation of the first 35.
  - b. Parking lot project: Ed and Bob Costello will meet with village board January 8.
  - c. Employee handbook: Contract revisions were accepted and work with the consultant is proceeding.
  - d. Whistleblower policy: Re-submitted to village attorney for his opinion.
  - e. Cleaner position: Ed is compiling quotes from three providers.

- f. Special district: Ed and area library reps will meet with Assemblywoman Donna Lupardo on January 15. A meeting is also hoped for with Senator Libous' office.

VIII. New Business

- a. Minimum wage increase: Ed distributed information on compression of some pay rates due to large minimum wage increase. Board requested Ed discuss with our human resources consultant. Matter to be reviewed during budget preparations.
- b. Freegal music service: Available at \$4,500 per year. To be addressed during budget preparations.
- c. Curbside book return: Nadine moved to authorize expenditure of approximately \$5,600 for a new return, Jo seconded, carried unanimously.
- d. HVAC unit in staff room: Only one bid received. Ed will mail notices with February 10 deadline to other three providers.
- e. PCC: Ed noted plans to spend about \$25,000 on staffing, in line with what was budgeted under previous staffing.
- f. Interior improvements: Ed discussed potential replacement of carpeting in Children's Room and renovation of Scott Room.
- g. 4CLS Administrative Fee: Ed read letter from Sherburne Library Director seeking commitment to withhold payment of fee until issues with 4CLS are addressed. Tabled.

VIII. Other Business/Committee Reports

- a. Special District Committee: See above.

IX Adjournment: Marie motioned to adjourn at 8:41, Christine seconded, carried unanimously.

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Christine Brown, Secretary

Date