



Minutes of the George F. Johnson Memorial Library Board meeting of Thursday, July 9, 2015

- I. Call to order by President Herceg at 7:00 PM.
Present: Gary Beattie, Christine Brown, Paul DelRosso, Nadine Herceg, Marie McLean-Yurecka, Jen Musa, Chris Ryan, Library Director Ed Dunscombe. Absent: Patrick Schafer, Jo Whitney.
- II. Reception of visitors: None.
- III. Approval of minutes from June 11, 2015: Christine moved to accept, Gary seconded, carried unanimously.
- IV. Manifest of Bills #2 for July 2015: Jen moved to accept, Marie seconded, carried unanimously.
- V. Financial report: Fund balance at end of June \$1,175,829.50.
Discussion of retiree health costs which the Village reports may be set to increase soon. Christine moved to accept, Gary seconded, carried unanimously (Chris arrived following this vote).
- VI. Old Business
 - a. Parking lot & lighting projects: Bob Costello presented his proposals for each project. The lighting project has already been budgeted for and will proceed. The parking lot problem was discussed in some detail. Ed will invite representatives from the Amos Patterson Museum to the September board meeting.
- VII. New Business
 - a. Blue Cloud Commerce: Ed reported the library has received the first disbursement of fine payments from this online credit card payment system: \$177.45.
 - b. Bedbug policy: Ed presented a draft policy which was not acted on. Agreement has been reached between area libraries not to return infested items to owning libraries through the delivery. They will be discarded instead.
 - c. Cash management: Ed distributed a summary of the library's cash management practices. Opportunities for tightening controls on fine payments at the Circulation Desk and photocopier cash are being investigated.
 - d. Correspondence from Village Treasurer: Ed distributed three e-mails requesting payment from the library in support of the Village audit and two special reports requested by New York

State (inventory and future health insurance liabilities). The board directed Ed to reply that it is its opinion that the annual administrative fee paid by the library should cover the audit, and to request additional information on the other two items.

VIII. Other Business/Committee Reports

a. Special District Committee: No developments.

IX Adjournment: Christine motioned to adjourn at 9:12, Marie seconded, carried unanimously.

Marie McLean-Yurecka, Secretary

Date