



Minutes of the George F. Johnson Memorial Library Board meeting of  
December 15, 2016

- I. Call to order by President Del Rosso at 7:03 PM.  
Present: Christine Brown, Joe Ciccarino, Paul Del Rosso, Jeffrey Ribner, Chris Ryan, Patrick Schafer, Jo Whitney, Library Director Ed Dunscombe. Excused: Nadine Herceg, Jen Musa.
- II. Reception of visitors: None.
- III. Approval of minutes from November 17, 2016: Dr. Ribner moved to accept, Christine seconded, carried unanimously.
- IV. Manifest of Bills #7 for December, 2016: Patrick moved to accept, Dr. Ribner seconded, carried unanimously (Jo arrived following this vote).
- V. Financial report: Revenue and expense figures were reviewed, noting increased photocopy receipts and a sixty-some percent decrease in non-resident cards issued since the January 2015 fee increase. Combined fine/fax receipts also down. \$866,257.89 in fund at end of November 2016, \$21K more than last year. Jo moved to accept, Christine seconded, carried unanimously.
- VI. Old Business
  - a. LED project: Work starts Dec. 19, should be done in a few weeks.
  - b. Holiday party: Ed thanked the board on behalf of the staff as it was greatly enjoyed.
- VII. New Business
  - a. Library board applicants: Three applications were received. Tentative date for interviews is January 11. Ed will survey trustees and the applicants (Chris arrived following this discussion).
  - b. Minimum wage increases: Ed reviewed the impact of the increases through 2021. Question of the financial impact on the library and on maintaining some compensation structure between job titles. Ed will develop some additional figures for the January meeting and preparatory to the 2017-18 budget.

- c. Tech Center policy: Ed submitted a draft with some minor revisions to the existing PCC policy. Dr. Ribner moved to accept, Joe seconded, carried unanimously.
- d. Roof study: Ed distributed copies of the study written by architect Robert Costello. Study found the roof should be good for another five to ten years with suggested twice a year inspections and necessary patching as needed. No asbestos was found and the roof deck appears in good condition. Cost to replace now estimated at \$345,000.
- e. Roof drainage: Ed noted his impression based on old discussions with library maintenance man Neil Smith that the village may have cut the Lincoln Avenue-side roof drains so that they now terminate in the ground rather than into dry wells. Water does seep into the basement utility room during heavy rains. Ed will contact a plumber to see if the drains can be scoped.
- f. Workers comp: Ed informed the board that the added volunteer coverage paid for in October was applied retroactively to January 1, 2016 by our carrier, PERMA. Ed thought the coverage would be twelve months from date of payment. PERMA has offered to issue a refund based on whatever date the library board wants the coverage to have been in effect from. Dr. Ribner noted the costly possibility that a covered person may still come forward with a 2016 injury claim. Chris moved to leave as is, with coverage in effect from January 1, 2016. Dr. Ribner seconded. Carried five to two, with Joe and Paul voting nay.

VIII. Other Business/Committee Reports: Paul noted that this was the last meeting for Patrick, whose third complete term is ending and that he has reached the term limit. Many expressions of thanks for Patrick's excellent service dating back to 2003.

IX. Adjournment: Jo motioned to adjourn at 7:40, Christine seconded, carried unanimously.

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Christine Brown, Secretary

Date