



Minutes of the George F. Johnson Memorial Library Board meeting of July 20, 2017

- I. Call to order by Vice-President Brown 7:00 PM.
Present: Christine Brown, Emilie Chang, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Jeffrey Ribner, Chris Ryan, Jo Whitney
Library Director Ed Dunscombe. Excused: Jen Musa.
- II. Reception of visitors: Bob Costello of Lombardini & Layton discussed his proposal for reconstruction of the parking lots to the rear of the library.
- III. Approval of minutes from June 15, 2017: Nadine moved to accept, Dr. Ribner seconded, carried unanimously.
- IV. Manifest of Bills #1 for June 2017 (revised): Paul moved to accept, Nadine seconded, carried unanimously. #2 for July 2017: Nadine moved to accept, Jo seconded, carried unanimously. (Note: Jo left following this vote for another engagement).
- V. Financial report: Ed reviewed early budget trends. \$1,250,554.08 in library fund at end of June, 2017, \$43,000 more than last year. Joe moved to accept, Dr. Ribner seconded, carried unanimously.
- VI. Old Business.
 - a. Diversity: Chris plans on inviting a speaker for the September meeting.
 - b. Door project: Scheduled for August 28 & 29.
 - c. Parking lot: General discussion. The Board directed Ed to solicit a proposal from a second firm.
- VII. New Business
 - a. Unique Management Services: Ed reported 1,486 accounts have been submitted for a fee of approximately \$14,000. \$16,957 in cash has been paid on these accounts and \$33,971.75 in materials returned.
 - b. Posting fees to patron accounts: Discussion of the practice of posting miscellaneous fees (reserves, fax, printing etc.) to patron accounts as a convenience to the patron. Tabled.
 - c. Health insurance contribution for pre-age 65 retirees: The Board added the wording “under the same terms as the active employee”

to section 701 of the GFJ Employee Handbook following the phrase “for coverage under the active employee health plan” to clarify that such retirees would pay the same percentage of the premium as active employees pay.

VIII. Other Business/Committee Reports:

- a. Restrooms: Ed reported the first floor public restrooms have been converted to gender non-specific.
- b. Volunteers and Non-resident fee: Ed reported on a request from a volunteer to have her volunteer service qualify her for a non-resident library card in lieu of the annual fee. The Board declined to enact this change.

IX. Adjournment: Nadine motioned to adjourn at 8:35, Joe seconded, carried unanimously.

Emilie Chang, Secretary

Date