



Minutes of the George F. Johnson Memorial Library Board meeting of February 16, 2017

- I. Call to order by President Del Rosso at 7:00 PM.
Present: Christine Brown, Emilie Chang, Joe Ciccarino, Paul Del Rosso, Nadine Herceg Jen Musa, Chris Ryan, Library Director Ed Dunscombe. Excused: Jeffrey Ribner, Jo Whitney.
- II. Swearing ceremony: Paul; administered the oath of office to Nadine Herceg and Emilie Chang.
- III. Approval of minutes from January 19, 2017: Jen moved to accept, Nadine seconded, carried unanimously.
- IV. Manifest of Bills #9 for February 2017: Joe moved to accept, Christine seconded, carried unanimously.
- V. Financial report: Ed noted underspending on lighting grant, will discuss possibilities for using remaining \$1,875. \$651,706.64 in fund at end of January 2017, \$47K more than last year. New cleaner Charles Proudman hired. Nadine moved to accept, Jen seconded, carried unanimously.
- VI. Old Business
 - a. LED project: Complete except for remaining unspent \$1875 as noted above.
 - b. Minimum wage impact: Christine moved to accept Ed's \$1.00 floating gap plan (maintaining at least a \$1.00 per hour gap between minimum wage and non-minimum wage positions) through the currently planned 12/31/20 increase in the minimum to 12.50 per hour. Affected non-minimum wage employees to receive their special adjustments June 1 of each year, i.e. five months after the minimum wage increases go into effect. Those getting substantial minimum wage increases not to receive the additional customary June increase. Nadine seconded, carried unanimously. The director to prepare an annual letter to the Village of Endicott Treasurer and payroll clerk itemizing all raises, to be signed by the Library Board President prior to delivery.

- c. Roof drainage: No report. Ed will contact a plumber to ascertain whether or not the drains on the Lincoln Avenue side of the building still terminate in the dry well.
- d. 2017-18 budget: Ed noted an additional \$10,000 in salary line. Will distribute revised copies to board in preparation for preliminary adoption at March meeting.

VII. New Business

- a. State report: Joe moved to accept, Nadine seconded, carried unanimously.
- b. Tax cap filing: Filed electronically February 15, 2017.
- c. Tree trimming: Completed on trees proximate to library building.

VIII. Other Business/Committee Reports: None.

- IX. Adjournment: Nadine motioned to adjourn at 7:52, Joe seconded, carried unanimously.

Christine Brown, Secretary

Date