



Minutes of the George F. Johnson Memorial Library Board meeting of
March 16, 2017

- I. Call to order by President Del Rosso at 7:00 PM.
Present: Emilie Chang, Joe Ciccarino, Paul Del Rosso, Nadine Herceg
Jen Musa, Chris Ryan, Library Director Ed Dunscombe. Excused:
Christine Brown, Jeffrey Ribner, Jo Whitney.
- II. Approval of minutes from February 16, 2017: Jen moved to accept,
Nadine seconded, carried unanimously.
- III. Manifest of Bills #10 for March 2017: Joe moved to accept, Emilie
seconded, carried unanimously.
- IV. Financial report: \$1,578,552.44 in fund at end of February 2017,
\$43K more than last year. Paul noted we will go slightly over budget
on active employee health insurance. Jen moved to accept, Nadine
seconded, carried unanimously.
- V. Old Business
 - a. Minimum wage impact notice. Suggested edits to Ed's draft
letter.
 - b. 2017-18 budget: General discussion of percentage of health
insurance premium paid by employees and raises for the new
year. Nadine moved to adopt the draft budget, including keeping
the employee share of health insurance at fifteen percent and
giving a 2.5 percent increase to all staff except for those who
received a substantial minimum wage increase on December 31,
2016, and those who will receive a special adjustment as
approved at the February 2017 meeting, and shifting \$2,000 from
the Books line and \$1,000 from the A-V line to salaries. Jen
seconded, carried unanimously.
- VI. New Business
 - a. Letter from Broome County Health Department on establishing a
smoke-free campus. General discussion of presumed Village of
Endicott ownership of grounds. Ed will reply.
 - b. Weather closings: Jen inquired about the effect of the 3.5 foot
snowfall. Ed reported the library was closed March 14 and 15,

and that the Village had plowed the library lots in time for opening on March 16.

c. Sara-Jo Sites: Due to return from medical leave early April.

VII. Other Business/Committee Reports: None.

VIII. Adjournment: Nadine motioned to adjourn at 8:23, Joe seconded, carried unanimously.

Christine Brown, Secretary

Date