



Minutes of the George F. Johnson Memorial Library Board meeting of February 15, 2018.

- I. Call to order by President Musa at 7:00 PM.  
Present: Christine Brown, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Jen Musa, Jeffrey Ribner, Chris Ryan, Jo Whitney, Library Director Ed Dunscombe. Excused: Emilie Chang.
- II. Reception of visitors: Christine introduced Saweeba Athar and two associates who provided an introduction to Islamic beliefs.
- III. Approval of minutes from January 18, 2018: Dr. Ribner moved to accept, Nadine seconded, carried unanimously
- IV. Manifest of Bills #9 for February, 2018. Jo moved to accept, Paul seconded, carried unanimously
- V. Financial report: Ed reviewed revenues most of which are running ahead of budget, and expenses, most are running under budget. \$677,703.06 in library fund at end of January 2018, 26,000 more than last year. Nadine moved to accept, Christine seconded, carried unanimously.
- VI. Old Business.
  - a. Parking lot: Ed distributed a contract from L2 Studio for design of the reconstructed parking lots. Village will review at their February 27 meeting. Dr. Ribner moved to accept the contract, Christine seconded, carried unanimously.
  - b. Personnel Committee: Chris reported on the interview process. Four candidates were interviewed in February.
  - c. 2018-19 budget: Ed distributed slightly revised expense figures with options on health insurance related to staffing. He will submit a draft to the Village Treasurer and will submit the online tax cap filing to the Office of the State Comptroller next week.
- VII. New Business:
  - a. Director's duties: General discussion of the extent of Ed's duties which have expanded over the years. Discussion of potential impact on new director and current staff. Options for some increased staffing levels discussed.

- b. Personnel: Ed reported Kenneth Roman has taken a part-time Librarian position with SUNY Broome. Will retain his part-time Librarian position at GFJ.
- c. Annual Report: Nadine moved to accept as corrected, Jo seconded, carried unanimously.
- d. Mental Health training: Four County Library System and the Mental Health Association will be offering training for library staff pending sufficient interest.

VIII. Other Business/Committee Reports: None.

IX. Adjournment: Jo moved to adjourn at 8:41, Joe seconded, carried unanimously.

---

Emilie Chang, Secretary

Date