

George F. Johnson Memorial Library Board Personnel Subcommittee Meeting

Chris Ryan

15 February 2018

1 Agenda

- 1.1 Further discussion of hiring strategy
- 1.2 Plans for and content of “second-look” interviews
- 1.3 Reference checks
- 1.4 Travel reimbursement for candidates
- 1.5 Preliminary discussion of compensation packages
- 1.6 Progress report on performance deliverables for new director

2 Attendance

- ☒ Chris Ryan
- ☒ Jen Musa
- ☒ Paul Del Rosso
- ☒ Joe Ciccarino
- ☒ Jo Whitney

3 Travel reimbursement for candidates

A total of \$561.34 has been requested to reimburse three candidates for their interview-related travel. Receipts and documentation from the candidates were submitted to the subcommittee for review. The fourth candidate had no travel expenses. These appropriations will appear on the manifest to be reviewed at tonight’s full Board meeting. This leaves \$1938.66 in our budget amount for director search.

4 Progress report on performance deliverables for new director

Whitney and Ciccarino are progressing on this outline

5 Plans for and content of “second-look” interview

This remains under discussion.

6 Executive session

A motion was made by Musa, seconded by DelRosso, and adopted unanimously, to enter executive session pursuant to Section 105, item (f) of the New York State Open Meetings Law, to discuss the qualifications and relative merits of the four candidates interviewed so far, and whether to pursue interviews (in-person or by phone) with two other candidates whose applications have been received recently.

At the conclusion of the above discussion, a motion was made by Ciccarino, seconded by Musa, and adopted unanimously, to exit executive session.