



Minutes of the George F. Johnson Memorial Library Board meeting of January 18, 2018.

- I. Call to order by President Musa at 7:00 PM.
Present: Christine Brown, Emilie Chang, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Jen Musa, Jeffrey Ribner, Chris Ryan, Jo Whitney, Library Director Ed Dunscombe.
- II. Reception of visitors: Chris introduced Keith Leahey from the Mental Health Association and Christine introduced Saweeba Athar from the local Muslim community. Mr. Leahey spoke about the services offered by his organization and answered questions. Ed will contact Steve Bachman from 4CLS to see if he is interested in coordinating training from the MHA's Mental Health First Aid program for metro-area library staff. MHA also offers a program for personnel who work specifically with youth.
- III. Approval of minutes from December 14, 2017: Dr. Ribner moved to accept, Jo seconded, carried unanimously. Dr. Ribner moved to accept the January 8 minutes of the Personnel Committee meeting. Jo seconded, carried unanimously. Discussion preceded this vote on director candidate applications received to date and on the preferred interview process. The Board directed Ed to invite the three library department heads into the interview process.
- IV. Manifest of Bills #7 for December 2017 (revised): Nadine moved to accept, Jo seconded, carried unanimously. #8 for January 2018: Nadine moved to accept, Dr. Ribner seconded, carried unanimously.
- V. Financial report: Ed reviewed revenues most of which are running ahead of budget, and expenses, most are running under budget. \$755, 733.71 in library fund at end of December, 2017; \$33,000 more than last year. Joe moved to accept, Christine seconded, carried unanimously.
- VI. Old Business.
 - a. Parking lot: Ed reported that the Village voted on January 9 to share the design and engineering costs for the parking lot with the library. Ed, Bob Costello and Michael Lombardini from L2 Studio will meet with

Village Treasurer Anthony Bates on January 3 to discuss particulars. Ed also noted several changes in New York's Public Library Construction Grant Program that might reduce the local share of the cost, although Governor Cuomo's preliminary budget proposal calls for a cut in both library funding and in funding for this particular grant. Ed noted construction will hopefully begin summer 2019 and may take four to five months to complete. Alternate parking arrangements may be needed if the work cannot be done in phases.

- b. Holiday party: Ed thanked the Board on behalf of the staff which greatly appreciated the festivities.
- c. Weiss Financial Ratings and LyndaLearning: Ed reported that Weiss is up and running and is branded with GFJ's logo. Some technical hurdles have slowed implementation of LyndaLearning but these are being address by 4CLS tech staff.

VII. New Business:

- a. Ed distributed a report showing a 4-1 return on investment via the library's agreement with Unique Management Services to collect on delinquent accounts, dating back to our adoption of the service in 2008.
- b. Café: Ed reported the brewer is inoperable and has been removed. He has purchased a K-cup vending machine and is considering various brewer replacement options.
- c. Displays: Ed has ordered two new lighted display cabinets for the library's front lobby.
- d. Homeless training: Ed reported the Dowd Homeless Training through Niche Academy has been completely revised. Staff and board have access through 2018.
- e. 2018-19 budget: Ed distributed draft revenue and expense budgets which compared very favorably to projections made four years ago prior to the 2014 funding vote.

VIII. Other Business/Committee Reports: None.

IX. Adjournment: Jo moved to adjourn at 8:45, Dr. Ribner seconded, carried unanimously.

Emilie Chang, Secretary

Date