

George F. Johnson Memorial Library Board Personnel Subcommittee Meeting

Chris Ryan

13 March 2018

1 Agenda

2 Attendance

- ☒ Chris Ryan
- ☒ Jen Musa
- ☒ Paul Del Rosso
- ☒ Joe Ciccarino
- ☒ Jo Whitney

3 New director's work plan

Ciccarino updated us on the initial work plan and deliverables for the new director.

4 Discussion of candidates

A motion was made by Ciccarino, seconded by Musa, and adopted unanimously, to enter executive session pursuant to Section 105, item (f) of the New York State Open Meetings Law, to discuss the qualifications and relative merits of three candidates for library director.

After discussion, the following recommendations to the Board of Trustees, to be presented at its next scheduled meeting 15 March 2018, were adopted unanimously:

- that we offer to Seth Jacobus the position of library director, at an annual salary of \$68,000
- that the probationary period for Mr. Jacobus, to commence after passage of the relevant civil service exam, be initially set to last until 30 April 2019, subject to future adjustment depending on performance
- that we create a temporary position of assistant library director, to begin on or about 15 June 2018, for purposes of orientation for Mr. Jacobus before our current director's departure 30 June 2018, also at an annual salary rate of \$68,000. This will required a "New Position Duties Statement" and a "Report of Personnel Change"
- that we provide reimbursement for necessary and documented moving expenses up to \$3000.

At the conclusion of the above discussion, a motion was made by Whitney, seconded by Musa, and adopted unanimously, to exit executive session.
Meeting was adjourned.