



Board of Trustees Meeting  
Minutes of Meeting on February 21, 2019

- I. Call To Order: Meeting was called to order at 6:35 PM by President Jen Musa.
  
- II. Roll Call/Attendance
  - a. Library Trustees Present: President Jen Musa, Vice President Jo Whitney, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Chris Ryan
  - b. Library Trustees Excused: None
  - c. Library Trustees Absent: Trustee Dr. Ribner
  - d. Library Staff Present: Library Director Seth Jacobus
  
- III. Approval of meeting agenda for February 21, 2019

**MOTION: Trustee N. Herceg motioned to approve the agenda of the February 21, 2019 meeting. Seconded by Trustee J. Whitney. Motion carried.**

**YES: 8/8; President Jen Musa, Vice President Jo Whitney, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Chris Ryan**

**NO: 0/8**

- IV. Period of Public Expression: N/A
  
- V. Approval of minutes from January 17, 2019 meeting

**MOTION: Trustee N. Herceg motioned to approve the minutes from the January 17, 2019 meeting. Seconded by Trustee J, Whitney. Motion carried.**

**YES: 8/8; President Jen Musa, Vice President Jo Whitney, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Chris Ryan**



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**NO: 0/8**

VI. Manifest #9

**MOTION: Trustee C. Brown motioned to approve Manifest #9. Seconded by Trustee J. Whitney. Motion carried.**

**YES: 8/8; President Jen Musa, Vice President Jo Whitney, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Chris Ryan**

**NO: 0/8**

VII. Financial report: Reviewed the financial reports through January 2019. The revenues through January 2019 were \$41,922.47 and expenses were \$797,854.97. The library fund through January 2019 was \$600,645.96.

**MOTION: Trustee P. Del Rosso motioned to approve the financial reports through January 2019. Seconded by Trustee N. Herceg. Motion carried.**

**YES: 8/8; President Jen Musa, Vice President Jo Whitney, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Chris Ryan**

**NO: 0/8**

VIII. Old Business

a. Roof – update & discuss: Another professional roofer provided an estimate of about \$90,000 to tear off the existing roof and install a new one on the existing insulation.

b. YHPL-GFJ Library Joint Meeting: The preliminary estimate of the



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proposed tax increase from the budget vote committee for Your Home Public Library is 6%-8%. The preliminary estimate of the proposed tax increase from the budget vote committee for George F. Johnson Library is 23%-25%.

c. GFJ budgets (2019-2024): The board discussed the budget some more to account for the parking lot project, repairing the roof, and possible funding opportunities for Phase I and II of the parking lot project. Whereas, the adoption of this 2019-2024 budget for the George F Johnson Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it Resolved, that the Board of Trustees of the George F. Johnson library voted and approved to exceed the tax levy limit for 2019 by at least the sixty percent of the board of trustees as required by state law on February 21, 2019. Trustee J. Whitney left at 9:27pm.

**MOTION: Trustee Dr. Ryan motioned to exceed the property tax cap.  
Seconded by Trustee J. Whitney. Motion carried.**

**YES: 8/8; President Jen Musa, Vice President Jo Whitney, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Chris Ryan  
NO: 0/8**

d. IMLS grant: Kenny is working on a grant to fund library hotspots that patrons can borrow to equip their homes with wifi.

e. Parking lot construction grant: The library has received an additional \$63,183 of funding from the parking lot construction grant.



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**MOTION: Trustee Dr. Ryan motioned to split the additional funding 50/50 with the Village of Endicott. Seconded by Trustee C. Brown. Motion carried.**

**YES: 8/8; President Jen Musa, Vice President Jo Whitney, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Chris Ryan**  
**NO: 0/8**

,IX. New Business

- a. Date change for April board meeting: The April board meeting has been moved from April 18, 2019 to April 11, 2019 with the start time of 6:30pm.
- b. 2018 Annual Report – review & approve: Director Jacobus will resend the annual report as a comparative annual report with two years listed.

**MOTION: Trustee Dr. Ryan motioned to approve the annual report. Seconded by Trustee N. Herceg. Motion carried.**

**YES: 8/8; President Jen Musa, Vice President Jo Whitney, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Chris Ryan**  
**NO: 0/8**

- c. Library lease with village: There was a discussion about doing another title search on who owns the library building. The previous search did not find any evidence on either side.

X. Other Business: The adult education program has grown to eight students. So far one student has passed the TASC and a second student has taken the TASC and is waiting for their score.



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XI. Executive Session: None

XII. Adjournment

**MOTION: Trustee P. Del Rosso motioned to adjourn the meeting at 10:12pm.  
Seconded by Trustee N. Herceg. Motion carried.**

**YES: 8/8; President Jen Musa, Vice President Jo Whitney, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Chris Ryan  
NO: 0/8**

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Emilie Chang-Jackson, Secretary

Date