February 2015 at the *new* GFJ Tech Center!

gfj GEORGE F. JOHNSON MEMORIAL LIBRARY — CELEBRATING 100 YEARS 1915–2015

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2 **12:30-5:30 Open Hours** **5:30-8:30 Microsoft Word Part 1**	3 closed	4 **12:30-5:30 Open Hours** **6:00*** Get More Out of Your Library Account!**	5 closed	6 **10:00-1:00 Open Hours**	7 **2:00*** E-Books and Audiobooks for Free—Intro to Download Zone!**
9 **12:30-5:30 Open Hours** **5:30-8:30 Microsoft Word Part 2**	10 closed	11 **12:30-5:00 Open Hours**	12 **4:00 Navigating the Internet: find tax forms and other useful resources!**	13 **2:00 Intro to Computers**	14 **10:00*** Get More Out of Your Library Account!**
16 **12:30-5:30 Open Hours** **5:30-8:30 Microsoft Excel Part 1**	17 **4:00 Navigating the Internet: find tax forms and other useful resources!**	18 **12:30-5:30 Open Hours**	19 **4:00*** E-Books and Audiobooks for Free--Intro to Download Zone!**	20 **2:00 Discover the Wonder of Pinterest!**	21 **10:00 Intro to Flash Drives** **(Bring 1 if you have 1!)**
23 **12:30-5:30 Open Hours** **5:30-8:30 Microsoft Excel Part 2**	24 **4:00 Intro to Computers**	25 **6:00 Intro to Flash Drives** **(Bring 1 if you have 1!)**	26 **4:00** **Useful Apps for iPads** **(Bring 1 if you have 1!)**	27 **10:00-1:00 Open Hours** **2:00*** E-Books and Audiobooks for Free—Intro to Download Zone!**	28 **12:00-5:00 Open Hours**

***You will need to have a working library card for this class, and you will need to know your PIN.**

Please contact the circulation desk (757-5350) to make sure your card and pin are up-to-date.

Welcome to the GFJ Tech Center!

Our mission is to offer access to technology for opportunities in career development and personal growth. We provide computer classes free of charge!

February classes at the GFJ Tech Center:

Discover the Wonder of Pinterest! *Friday, 2/20 at 2:00 PM*
- Pinterest makes it a snap to find and save hundreds of ideas for crafts, decorating, remodeling, cooking, fitness, education, books, movies, and just about anything you may want to find on the Internet!

E-Books and Audiobooks for Free—Introduction to the Download Zone! *** *Saturday, 2/7 at 2:00 PM; Thursday., 2/19 at 4:00 PM; Friday, 2/27 at 2:00 PM*
- Download books for FREE to read or listen to on your computer, e-reader, smartphone, or music player. In this class learn how to use the Download Zone to download titles, place holds, and manage your account. Bring your own device (with connecter cords) or practice on our computers. Please bring your library card and PIN with you!

Get More out of Your Library Account! *** *Wednesday, 2/4 at 6:00 PM, and Saturday 2/14 at 10:00 AM*

- Learn how to review your checkouts and due dates, place a hold, renew items, pay fines, search for library materials, and explore Mango and the Four County Library Research Center--all online

Introduction to Computers *Friday, 2/13 at 2:00 PM, and Tuesday, 2/24 at 4:00PM*
- Since this course will explore the parts and functions of computers, help users begin to use basic programs, and demonstrate short-cuts and tips to make computer use easier, it is best for those with little or no computer experience.

Introduction to Flash Drives *Wednesday, 2/25 at 6:00 PM, and Saturday, 2/21 at 10:00 AM*
- *Do you have questions about how flash drives work? Do you have a flash drive but aren't exactly sure how to use it? This workshop will cover the basics of flash drive use. Please bring a flash drive if you have one.*

Microsoft Word   ***Part 1****: Monday, 2/2, 5:30-8:30 PM-----**Part 2***: Monday, 2/9, 5:30-8:30 PM*

Microsoft Excel   ***Part 1****: Monday, 2/16, 5:30-8:30 PM-----**Part 2***: Monday, 2/23, 5:30-8:30 PM*

Navigating the Internet: Find tax forms and other useful resources! *Thursday, 2/12 at 4:00 PM and Tuesday, 2/17 at 4:00 PM*

- This class will provide helpful information on navigating to different Internet sites. Understand how to use a search engine to effectively find the information you want. Learn how to identify advertisements that try to look like real information. Attendees are expected to be able to use a computer mouse.

Useful (Free) Apps for iPads *Thursday, 2/26 at 4:00*
- Come discover the free apps that will help you stay fit, be entertained and well-read and even navigate the Mall more easily! Bring your iPad and Apple password if you have one.

*** *For these classes, you must know your User ID (library card number) and your PIN. If you do not have this information, please visit or call the GFJ circulation desk (757-5350).*

Register for classes via the GFJ website---**gfjlibrary.org**—then clicking on the **blue GFJ Tech Center tab**.

If you need help registering, please visit the reference desk, or call the Tech Center at **757-5359.**

OPEN HOURS activities should fall under one or more of these categories:

- Learn, practice, and master new technology skills. Try Atomic Learning!
- Work with library-sponsored databases such as Mango, Ancestry, and more.
- Troubleshoot and ask questions about technology.
- Use technology to find employment.

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CELEBRATING 100 YEARS
1915   2015