



Minutes of the George F. Johnson Memorial Library Board meeting of July 19, 2018.

- I. Call to order by President Musa at 7:00 PM.
Present: Christine Brown, Emilie Chang-Jackson, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Jen Musa, Dr. Ribner, Chris Ryan, former Library Director Ed Dunscombe, Library Director Seth Jacobus,
Excused: Jo Whitney
- II. Reception of visitors: None.
- III. Approval of minutes from June 21, 2018: Nadine moved to accept as corrected, Dr. Ribner seconded, carried unanimously.
- IV. Manifest of Bills #1 for July, 2018. Paul moved to accept, Joe seconded, carried unanimously.
- V. Financial report: Seth reviewed revenues and expenses, highlighting lines running ahead or behind budget. \$3,507.03 in library fund at end of June. Christine moved to accept, Dr. Ribner seconded, carried unanimously.
- VI. Old Business.
 - a. Parking lot: Seth updated the board on progress. He received an email prior to tonight's meeting from Mick of L2 informing him of an increase in the parking lot project to around \$643,000.00. Except for a few items, the application is ready to be submitted. The items include an environmental protection statement and estimated price. The board is requesting to see the new estimate of \$643,000.00. The board is available for an emergency meeting regarding the increase in estimate on Monday, 7/23/18 at 7pm. At this time, the board cannot sign the grant application.
 - b. Children's fines update: There is a general governing body meeting in August regarding the waiving of children's fines. The program will be put on hold until then.
- VII. New Business:
 - a. There will be an emergency board meeting on Monday, July 23, 2018 regarding the parking lot grant application.

- b. ANC provided a quote of \$2,391.00 for the air conditioner that broke. Since the quote is under the \$3,000.00 threshold, a motion is not needed.
- c. Seth provided an update on his 1st month as Library Director. Jen suggested a media press kit for Seth, which she and Seth will work on together.

VIII. Other Business/Committee Reports: Jen requested that the late fine policy be revised to accommodate the TASC students. Some of the TASC students have either large fines on their library cards or no cards at all due to large fines. She ask that patrons with large fines still be provided replacement cards and access to online content so that the TASC students can access any online TASC materials. Nadine moved to accept the revised policy, Christine seconded, carried unanimously. Seth will bring the new policy to the next regularly scheduled meeting in September. In addition, a successful graduate of the TASC program returned to thank Jen for her efforts.

IX. Adjournment: Christine moved to adjourn at 8:45pm, Nadine seconded, carried unanimously.

Emilie Chang-Jackson, Secretary

Date

