



Board of Trustees Meeting
Minutes of Emergency Meeting on August 28, 2018

- I. Call To Order: Meeting was called to order at 7:10 PM by President Jen Musa.
 - a. Roll Call/Attendance
 - a.i. Library Trustees Present: President Jen Musa, Secretary Emilie Chang-Jackson, and Trustees Joe Ciccarino, Paul Del Rosso, Dr. Ribner, Chris Ryan, Jo Whitney
 - a.ii. Library Trustees Excused: Vice President Christine Brown, Trustee Nadine Herceg
 - a.iii. Library Trustees Absent: None
 - a.iv. Library Staff Present: Library Director Seth Jacobus
- II. Greeting Of Visitors: None
- III. Approval Of Meeting Minutes:
 - a. Regularly scheduled meeting on July 19, 2018
 - b. Emergency meeting on July 23, 2018
 - c. Emergency meeting on August 9, 2018

MOTION: Trustee Dr. Ribner motioned to approve the minutes of the July 19th, July 23rd, and August 9th minutes. Seconded by Trustee Whitney. Motion carried.

YES: 7/7; President Jen Musa, Secretary Emilie Chang-Jackson, and Trustees Joe Ciccarino, Paul Del Rosso, Dr. Ribner, Chris Ryan, Jo Whitney

NO: 0/7

- IV. Old Business:
 - a. Parking Lot Project Update: On August 23, 2018, Seth was informed by Steve Bachman of 4CLS that the grant for the parking lot project would likely be funded at 44% and not the expected 75% of the funds needed for



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Phase I of the project. At the moment, a few 4CLS member libraries have decided not to apply for the grant, increasing the funding to 47%. Anthony Bates, Clerk/Treasurer from the Village of Endicott, implied that the Village of Endicott would fund up to \$84,000.00, up from the original \$37,500.00. The current breakdown of the funding is as follows:

Total Phase I	Grant	George J. Johnson Library	Village of Endicott
\$300,000.00 X 47%	\$141,000.00		
\$141,000.00			
\$300,000.00 -\$141,000.00			
\$159,000.00 X 50%			
\$79,500.00			

The current timeline of the grant process is as follows:

September 2018:	Apply for Phase I (\$300,000.00)
August 2019:	90% of the funds for Phase I awarded. Apply for Phase II (approximately \$300,000.00. Specifics TBD) with knowledge of how much funding for Phase II available (47%, 75%, etc.).
January 2020:	Solicit public bids for Phase I and Phase II of parking lot project.
May 2020:	Break ground on parking lot project
August 2020:	Final 10% of Phase I funds awarded at end of parking lot project. 90% of funds for Phase II awarded, if any. Final 10% of funds for Phase II awarded at end of parking lot project.



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L2 Architects owed approximately \$44,000 for services performed regarding parking lot project, regardless of whether the project happens or not. The board requests Village of Endicott's offer of funds up to \$84,000.00 in written communication as a condition for applying for the Phase I parking lot grant.

MOTION: Trustee Del Rosso motioned to approve applying for Phase I of the parking lot grant. Seconded by Trustee Whitney. Motion carried.

YES: 7/7; President Jen Musa, Secretary Emilie Chang-Jackson, and Trustees Joe Ciccarino, Paul Del Rosso, Dr. Ribner, Chris Ryan, Jo Whitney

NO: 0/7

Trustee Whitney left after the vote.

V. New Business: None

VI. Other Business: None

VII. Adjournment:

MOTION: Trustee Dr. Ribner motioned to adjourn the meeting at 8:34pm. Seconded by Trustee Dr. Ryan. Motion carried.

YES: 7/7; President Jen Musa, Secretary Emilie Chang-Jackson, and Trustees Joe Ciccarino, Paul Del Rosso, Dr. Ribner, Chris Ryan, Jo Whitney

NO: 0/7

Emilie Chang-Jackson, Secretary

Date