



Board of Trustees Meeting  
Minutes of Meeting on January 17, 2019

I. Call To Order: Meeting was called to order at 6:30 PM by Vice President Jo Whitney.

II. Roll Call/Attendance

- a. Library Trustees Present: Vice President Jo Whitney, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Dr. Ribner, Chris Ryan
- b. Library Trustees Excused: President Jen Musa
- c. Library Trustees Absent: None
- d. Library Staff Present: Library Director Seth Jacobus

III. Approval of meeting agenda for January 17, 2019

**MOTION: Trustee Dr. Ribner motioned to approve the agenda of the January 17, 2019 meeting. Seconded by Trustee P. Del Rosso. Motion carried.**

**YES: 8/8; Vice President Jo Whitney, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Dr. Ribner, Chris Ryan**

**NO: 0/8**

IV. Period of Public Expression: N/A

V. Approval of minutes from December 20, 2018

**MOTION: Trustee Dr. Ribner motioned to approve the minutes from the December 20, 2018 meeting. Seconded by Trustee C Brown. Motion carried.**

**YES: 8/8; Vice President Jo Whitney, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Dr.**



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**Ribner, Chris Ryan**  
**NO: 0/8**

VI. Manifest #8

**MOTION: Trustee C. Brown motioned to approve Manifest #8. Seconded by Trustee Dr. Ribner. Motion carried.**

**YES: 8/8; Vice President Jo Whitney, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Dr. Ribner, Chris Ryan**  
**NO: 0/8**

VII. Financial report: Reviewed the financial reports through December 2018. The revenues through December 2018 were \$39,232.65 and expenses were \$729,490.11. The library fund through December 2018 was \$666,272.13.

**MOTION: Trustee N. Herceg motioned to approve the financial reports through December 2018. Seconded by Trustee J. Ciccarino. Motion carried.**

**YES: 8/8; Vice President Jo Whitney, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Dr. Ribner, Chris Ryan**  
**NO: 0/8**

VIII. Old Business

- a. Roof – update & discuss: Two more professional roofers will provide quotes to repair and replace the library roof.
  
- b. Patron letter update: The village did not respond to the patron letter they



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had previously received regarding the library parking lot.

c. Sexual harassment policy: Director Jacobus contacted a legal expert on sexual harassment, who advised to always investigate every complaint.

d. Wall damage – update & discuss: There is some wall damage on the west side of the building from a leak on the roof. There was a discussion on whether to patch over it or address the issue directly, which means painting the entire wall.

IX. New Business

- a. Grant opportunities: Trustee Herceg and Trustee Ryan mentioned a few local grants that they have heard about that may be applicable toward the parking lot upgrade or library roof.
- b. GFJ budgets (2020-2024): The board discussed the budget figures that Director Jacobus calculated in preparation for the January 30, 2019 budget vote committee meeting. Trustee Vice President J. Whitney left the meeting at 8:06pm due to personal matter. This item was the last item discussed before adjournment.

**MOTION: Trustee C. Brown motioned to approve the budget number for the January 30, 2019 budget vote committee meeting. Seconded by Trustee Dr. Ribner. Motion carried.**

**YES: 7/8; Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Dr. Ribner, Chris Ryan**

**NO: 0/8**

**Trustee Vice President J. Whitney did not vote due to leaving prior to vote.**



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c. Congressman Brindisi visit: Director Jacobus informed the board that Congressman Brindisi may visit the George F. Johnson library in February during his Broome County visit.

X. Other Business: Library employees Sara Jo and Kathy would like to attend a books expo at the Jacob Javits Center in New York City at the end of May. The approximate total cost of the trip is \$800.

**MOTION: Trustee Dr. Ribner motioned to approve the \$800 reimbursement to Sara Jo and Kathy. Seconded by Trustee J. Ciccarino. Motion carried.**

**YES: 8/8; Vice President Jo Whitney, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Dr. Ribner, Chris Ryan**

**NO: 0/8**

XI. Executive Session: None

XII. Adjournment

**MOTION: Trustee C. Brown motioned to adjourn the meeting at 8:24pm. Seconded by Trustee Dr. Ribner. Motion carried.**

**YES: 7/8; Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Dr. Ribner, Chris Ryan**

**NO: 0/8**

**Trustee Vice President J. Whitney did not vote due to leaving prior to vote.**