



Board of Trustees Meeting
Minutes of Meeting on October 17, 2019

- I. Call To Order: Meeting was called to order at 6:31 PM by President Jo Whitney.

- II. Roll Call/Attendance
 - a. Library Trustees Present: President Jo Whitney, Vice President Joe Ciccarino, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Paul Del Rosso, Nadine Herceg, Dr. Jeffrey Ribner, Dr. Chris Ryan (arrived at 7pm)
 - b. Library Trustees Excused: Jen Musa
 - c. Library Trustees Absent: N/A
 - d. Library Staff Present: Library Director Seth Jacobus

- III. Approval of meeting agenda for October 17, 2019

MOTION: Trustee Dr. Ribner motioned to approve the agenda of the October 17, 2019 meeting. Seconded by Trustee J. Ciccarino. Motion carried.

YES: 7/7; President Jo Whitney, Vice President Joe Ciccarino, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Paul Del Rosso, Nadine Herceg, and Dr. Jeffrey Ribner

NO: 0/7

Trustee Dr. Ryan arrived after vote.

- IV. Period of Public Expression: Guest is Rob Warholic from The Smith Group. See New Business.

- V. Approval of minutes from September 19, 2019 meeting

MOTION: Trustee N. Herceg motioned to approve the minutes from the September 19, 2019 meeting. Seconded by Trustee Dr. Ribner. Motion carried.



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YES: 7/7; President Jo Whitney, Vice President Joe Ciccarino, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Paul Del Rosso, Nadine Herceg, and Dr. Jeffrey Ribner
NO: 0/7

Trustee Dr. Ryan arrived after vote.

VI. Manifest #5

MOTION: Trustee Dr. Ribner motioned to approve Manifest #5. Seconded by Trustee J. Ciccarino Motion carried.

YES: 7/7; President Jo Whitney, Vice President Joe Ciccarino, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Paul Del Rosso, Nadine Herceg, and Dr. Jeffrey Ribner
NO: 0/7

Trustee Dr. Ryan arrived after vote.

VII. Financial report: Reviewed the financial reports through September 2019. The revenues through September 2019 were \$205,636.66 and expenses were \$350,441.89. The library fund through September 2019 was \$1,168,816.07.

MOTION: Trustee C. Brown motioned to approve the financial report through September 2019. Seconded by Trustee N. Herceg. Motion carried.

YES: 7/7; President Jo Whitney, Vice President Joe Ciccarino, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Paul Del Rosso, Nadine Herceg, and Dr. Jeffrey Ribner
NO: 0/7

Trustee Dr. Ryan arrived after vote.

VIII. Old Business



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- a. 2019 Funding Initiative – Discuss: The board discussed the current status of the 2019 funding initiative. Director Jacobus is expecting to make an appearance on local radio host Bob Joseph’s show in the near future.
- b. Parking Lot Construction Grant – Discuss: The board discussed engaging The Smith Group to provide an estimate for the parking lot.
- c. Insurance (Retirees) – Discuss: Trustee P. Del Rosso presented to the board a Medicare Plan Comparison Chart that he obtained from his contact. The board has invited his contact to a board meeting to make a presentation.

MOTION: Trustee Dr. Ribner motioned to continue the current policy that the library provide Medicare Advantage coverage to retirees at no cost. Seconded by Trustee N. Herceg. Motion carried.

YES: 8/8; President Jo Whitney, Vice President Joe Ciccarino, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Paul Del Rosso, Nadine Herceg, Dr. Jeffrey Ribner, and Dr. Chris Ryan
NO: 0/8

- d. Board Retreat – Discuss: The board retreat is scheduled for the evening of Wednesday, October 23, 2019.
- e. Early Voting – Discuss: Early voting at the library is set to start on Saturday, October 26, 2019.

IX. New Business

- a. Rob Warholic – The Smith Group: The Smith Group presented an option to repair the parking lot without using public bidding.

MOTION: Trustee President Jo Whitney motioned to engage The Smith Group to provide an estimate to repair the parking lot. Motion carried unanimously.

YES: 8/8; President Jo Whitney, Vice President Joe Ciccarino, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Paul Del Rosso, Nadine Herceg, Dr. Jeffrey Ribner, and Dr. Chris Ryan
NO: 0/8



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- b. Patron Incident – Discuss: Director Jacobus and Vice President J. Ciccarino provided the board updates on the two patron incidents.
- c. Dept. Head Meeting Minutes – Discuss: The board discussed the meeting minutes from the most recent department head meeting.

X. Other Business: N/A

XI. Adjournment

MOTION: Trustee N. Herceg motioned for adjournment at 9:02pm. Seconded by Trustee C. Brown. Motion carried.

YES: 8/8; President Jo Whitney, Vice President Joe Ciccarino, Secretary Emilie Chang-Jackson, and Trustees Christine Brown, Paul Del Rosso, Nadine Herceg, Dr. Jeffrey Ribner, and Dr. Chris Ryan

NO: 0/8

Emilie Chang-Jackson, Secretary

Date