



**Board of Trustees Meeting**  
Minutes of Meeting on January 17, 2024

I. Call to order: Meeting was called to order at 6:05 PM by Vice President M. Mancini

**Motion by M. Mancini , 2<sup>nd</sup> G. Bridges , unanimously approved. Motion carried.**

**YES: 4/4; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | NO: 0/4**

II. Roll call/Attendance

a. Library Trustees Present: V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat,

b. Library Trustees Excused: M. Gillette

c. Library Trustees Absent:

d. Library Staff Present: Library Director, Seth Jacobus

III. Approval of meeting agenda for January 17, 2024, meeting

**Motion to approve the agenda for the January 17, 2024, except for items V, VI, and VII. (Minutes from previous meetings moved to February meeting)**

**Motion by M. Mancini, 2<sup>nd</sup> G. Bridges , unanimously approved. Motion carried.**

**YES: 4/4; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | NO: 0/4**

IV. Period of Public Expression: N/A

V. Approval of minutes from April 24, 2023, tabled to February 2024 meeting

VI. Approval of minutes from May 17, 2023, tabled to February 2024 meeting

VII. Approval of minutes from June 29, 2023, tabled to February 2024 meeting

VIII. Approval of minutes from December 27, 2023 with changes as amended, meeting

**Motion by M. Mancini, 2<sup>nd</sup> G. Bridges, unanimously approved. Motion carried.**

**YES: 4/4;** V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat |  
**NO: 0/4**

IX. Manifest #8

**Motion to accept Manifest #8**

**Motion by M. Mancini, 2<sup>nd</sup> G. Bridges , unanimously approved. Motion carried.**

**YES: 4/4;** V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/4**

X. January financial report: There is no January financial report because the financials have not been received from the village.

**Motion to table the January financial report as financial reports were not sent to Seth.**

**Motion by M. Mancini, 2<sup>nd</sup> G. Bridges, unanimously approved. Motion carried.**

**YES: 4/4;** V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/4**

XI. Old Business

a. ILL Library Clerk Vacancy Full Time

**Motion to approve the transfer of Megan Morse from probationary to permanent status as FT Library Clerk at a rate of \$16.00 per hour.**

**Motion by M. Mancini, 2<sup>nd</sup> G. Bridges, unanimously approved. Motion carried.**

**YES: 4/4;** V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/4**

b. Vote Committee Report

Reviewed notes and documents from the Vote Committee Meeting. Discussed frequency of putting a proposition on the ballot. 4/4 trustees present expressed the opinion that 2 years would be appropriate.

XII. New Business

XIII. Motion for Executive Session

**Motion to enter Executive Session at 6:30 pm**

The Board voted to enter into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

**Motion by M. Mancini, 2<sup>nd</sup> G. Bridges, unanimously approved. Motion carried.**

**YES: 4/4;** V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat, C. Thomson | **NO: 0/4**

**The Board discussed the ILL Library Clerk Full Time Vacancy.**

**Motion to exit Executive Session at 6:34 pm**

**Motion by M. Mancini, 2<sup>nd</sup> G. Bridges, unanimously approved. Motion carried.**

**YES: 4/4;** V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat, C. Thomson | **NO: 0/5**

XIV. Other Business

- a. L. Sukarat has gathered information to provide the board about creating a potential policy/guidelines for emergency management such as an active shooter.

XV. Adjournment

**Motion to adjourn at 7:02 pm**

**Motion by M. Mancini, 2<sup>nd</sup> G. Bridges, unanimously approved. Motion carried.**

**YES: 4/4;** V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/4**