



Board of Trustees Meeting
Minutes of Meeting on March 20, 2024

- I. Call to order: Meeting was called to order at 6:04 PM by President M. Gillette
- Motion by M. Gillette, 2nd M. Mancini, unanimously approved. Motion carried.**
- YES: 5/5;** President: M. Gillette; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/5**
- II. Roll call/Attendance
- a. Library Trustees Present: President: M. Gillette; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat
 - b. Library Trustees Excused:
 - c. Library Trustees Absent:
 - d. Library Staff Present: Library Director, Seth Jacobus
- III. Approval of meeting agenda for March 20, 2024 meeting.
- Motion to approve the agenda for the March 20, 2024 meeting.**
- Motion by M. Gillette, 2nd M. Mancini, unanimously approved. Motion carried.**
- YES: 5/5;** President: M. Gillette; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/5**
- IV. Period of Public Expression: Friends of the Library: Cheryl Brown - president of Friends, MaryAnn Nicha, Susanne Johnson - Secretary Treasurer.
- V. Approval of minutes from April 24, 2023 meeting
- Motion to approve the minutes from the April 24, 2023 meeting.**
- Motion by M. Mancini, 2nd M. Gillette, unanimously approved. Motion carried.**
- YES: 5/5;** President: M. Gillette; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/5**

VI. Approval of minutes from May 17, 2023 meeting

Motion to approve the minutes from the May 17, 2023 meeting.

Motion by M. Mancini, 2nd M. Gillette, unanimously approved. Motion carried.

YES: 5/5; President: M. Gillette; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/5**

VII. Approval of minutes from June 29, 2023 meeting

Motion to approve the minutes from the June 29, 2023 meeting, with one suggestion for an edit.

Motion by M. Mancini, 2nd M. Gillette, unanimously approved. Motion carried.

YES: 5/5; President: M. Gillette; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/5**

VIII. Approval of minutes from February 21, 2024 meeting

Motion to approve the minutes from the February 21, 2024 meeting.

Motion by M. Gillette, 2nd M. Mancini, unanimously approved. Motion carried.

YES: 5/5; President: M. Gillette; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/5**

IX. Manifest #10

Motion to accept Manifest #10

Motion by M. Gillette, 2nd M. Mancini, unanimously approved. Motion carried.

YES: 5/5; President: M. Gillette; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/5**

X. March 2024 financial report

Motion to approve the March 2024 financial report.

Motion by M. Gillette, 2nd M. Mancini, unanimously approved. Motion carried.

YES: 5/5; President: M. Gillette; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/5**

XI. Old Business

- a. MOU Library & GFJ Friends

- b. Vote Committee Report-Memo (B. Lainhart)

XII. New Business

- a. Board Member Candidates – Paula & Scott Russell

Motion to approve board candidate, Paula Russell.

Motion by M. Mancini, 2nd H.Smith, unanimously approved. Motion carried.

YES: 5/5; President: M. Gillette; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/5**

Motion to approve board candidate, Scott Russell.

Motion by M. Mancini, 2nd H.Smith, unanimously approved. Motion carried.

YES: 5/5; President: M. Gillette; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/5**

- b. 2024 Tax Cap document

Motion to approve 2024 Tax Cap document.

Motion by M. Gillette, 2nd M. Mancini, unanimously approved. Motion carried.

YES: 5/5; President: M. Gillette; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/5**

- c. Resignation C. Proudman

Motion to approve the resignation of C. Proudman.

Motion by H. Smith, 2nd M. Gillette, unanimously approved. Motion carried.

YES: 5/5; President: M. Gillette; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/5**

d. Resignation G. Szeliga

Motion to approve board candidate, G. Szeliga.

Motion by M. Gillette, 2nd M. Mancini, unanimously approved. Motion carried.

YES: 5/5; President: M. Gillette; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/5**

e. Part Time Cleaner position-15hrs/week @\$16/hr.

Motion to approve the hiring of a Part Time Cleaner for 15 hrs/week at a rate of \$16 per hour.

Motion by M. Gillette, 2nd M. Mancini, unanimously approved. Motion carried.

YES: 5/5; President: M. Gillette; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/5**

f. Part Time Library Assistant-5hrs/week@\$22/hr.

Motion to approve the hiring of a Part Time Library Assistant for 5 hrs/week at a rate of \$22 per hour.

Motion by M. Mancini, 2nd M. Gillette, unanimously approved. Motion carried.

YES: 5/5; President: M. Gillette; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/5**

g. 2024 Town of Union Newsletter

Motion to approve the creation, printing, and mailing of the Town of Union Newsletter **up to an** amount of \$9,000 for GFJ Library's 60% share.

Motion by M. Mancini, 2nd M. Gillette, unanimously approved. Motion carried.

YES: 5/5; President: M. Gillette; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/5**

- h. 24-25 GFJ Budget - Director is working on the budget which will be presented at the April 17th board meeting for approval.

XIII. Other Business

XIV. Adjournment

Motion to adjourn at 8:10 pm

Motion by M. Gillette, 2nd M. Mancini, unanimously approved. Motion carried.

YES: 5/5; President: M. Gillette; V. President: M. Mancini; and Trustees: G. Bridges, H. Smith, L. Sukarat | **NO: 0/5**

Maureen Gillette

3/20/2024

Maureen Gillette, President

Date