



Minutes of the George F. Johnson Memorial Library Board meeting of June 21, 2018.

- I. Call to order by President Musa at 7:02 PM.
Present: Christine Brown, Emilie Chang-Jackson, Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Jen Musa, Dr. Ribner, Chris Ryan, Jo Whitney, Library Director Ed Dunscombe, Assistant Library Director Seth Jacobus.
- II. Election of Officers: Nadine nominated a slate of Jen Musa, President, Jo Whitney, Vice-President, and Emilie Chang-Jackson, Secretary. Dr. Ribner seconded, carried unanimously.
- III. Reception of visitors: None.
- IV. Approval of minutes from May 10, 2018: Nadine moved to accept as corrected, Jo seconded, carried unanimously.
- V. Manifest of Bills #1 for June, 2018. Paul moved to accept, Dr. Ribner seconded, carried unanimously.
- VI. Financial report: Ed reviewed revenues and expenses for the closed 2018-2019 budget year. Final revenue of \$1,060,844.58 compared to 1,050,277 budgeted (1% variance). Final expense \$1,046,730.02 compared to \$1,050,277.00 budgeted (0.03% variance). Library fund held \$1,370,354.59 at the end of May, some \$14,000 more than last year. Ed presented a chart showing revenue and expense by budget year from 2004-05 through 2017-18. Paul moved to accept, Dr. Ribner seconded, carried unanimously (Jo Whitney excused herself from the meeting after this vote).
- VII. Old Business.
 - a. Parking lot: Ed updated the board on progress. Application portal opened June 14. Project may require SHPO (State Historical Preservation Office Approval). Ed noted carpeting may now be eligible under the NYS Public Library Construction Grant guidelines, if fire-resistant carpet replaces non fire-resistant. Chris offered to check on methods to determine if old carpet is fire-resistant. Ed and Seth will work to see the parking lot application gets submitted on time.

- b. Elevator door drive system: Ed reminded the board it had budgeted 2018-19 for replacement of this part at some \$6000 from Schindler, however replacement is not required at this time as the elevator is functioning well.

VIII. New Business:

- a. Excellus rate request: Ed reported Excellus has requested a rate increase of only 1.5% for 2019. This would affect the library for October 2019 through September 2020 plan year.
- b. Automatic renewal: Ed reported this option is under discussion by Four County Library System and area libraries.
- c. Children's fines: Ed reported the option of eliminating overdue fines on children's materials is under consideration by Four County Library System and area libraries. Your Home Public Library has already adopted this change in order to encourage childhood literacy.
- d. Tax-cap resolution: Dr. Ribner moved to accept a resolution as corrected calling for GFJML to exceed the tax cap limit for 2018-19. Christine seconded, carried unanimously (copy to be filed with minutes).
- e. Ed submitted his written resignation with his last day of work June 29, 2018, and thanked the Board members for their great efforts and tremendous support and friendship through the years it has been his pleasure to work at GFJML. It has been a truly wonderful experience. Ed noted he will now assume his new function of spoiling his granddaughter Juliette who was born earlier today.

IX. Other Business/Committee Reports: Jen noted the first student at the library's Launchpad TASC exam tutoring program has passed his tests. Many thanks to Jen for her leadership on this program.

X. Adjournment: Nadine moved to adjourn at 8:35, Dr. Ribner seconded, carried unanimously.

Emilie Chang, Secretary

Date

