

# Mobile Hotspot Lending Policy

The George F. Johnson Memorial Library is now lending out mobile hotspots to eligible patrons for use in their own homes. Please read the following rules and guidelines before checking out one of our mobile hotspots.

## Purpose:

- The Mobile Hotspot Lending Program allows patrons to take home a mobile hotspot to access the internet through a free wireless connection. Patrons can use hotspots to do work, to learn, and for entertainment. All on the go.

## Eligibility Rules:

- A patron must have an unbarred and updated George F. Johnson Memorial Library card.
- Patron's age on card must show borrower is 18 or older.
- Only one mobile hotspot device is to be checked out on a card.
- Only one mobile hotspot device can be checked out per household.

## Lending Policy

- Before loaning a mobile hotspot a patron must sign that they agree with the **George F. Johnson Library Mobile Hotspot Lending Agreement**. Patron only needs to sign agreement once.
- The mobile hotspot devices have a loan period of one (1) week. Patrons can renew the hotspot for an additional week as long as there are no holds on device by another patron.
- Patrons will be charged a \$3.00/per day late fee for every day the mobile hotspot is late.
- Patrons will be charged a **\$200 replacement fee** for a lost or stolen mobile hotspot, plus any additional collection fees. Patrons will be charged **\$5 to \$15** for lost chargers and USB cords. A patron may face suspension/termination from borrowing mobile hotspots in the future. The length of the suspension/termination will be at the discretion of the library director.
- Mobile hotspots will be checked for damage before and after a lending period. Any previous damage to a device will be noted by library staff. A patron may be held responsible for any new damage noticed to a device after their lending period. Damage fees can range from \$15 up to the full replacement cost of \$200. Damage cost is the discretion of the library director.
- Mobile hotspots must be borrowed and returned to George F. Johnson Memorial Library. They must be returned to the circulation desk and not in the book drops to limit the chance of damage. Damage fees could occur to patron's account if mobile hotspots are returned to another library or in the book drops at the discretion of the library director.
- It is the library's right to shut off wireless connection to any hotspot if it is late, lost, or presumed stolen.

## Mobile Hotspot Lending Policy

- The George F. Johnson Memorial Library will not be held responsible for damages of any kind, including, but not limited to lost or stolen data, damage to personal devices or software, and/or misuse of the internet by any connected user to a patron's leased mobile hotspot device.

