



Board of Trustees Meeting
Minutes of Meeting on October 15, 2020

- I. Call To Order: Meeting was called to order via video conferencing at 7:00 PM by President Joe Ciccarino.

- II. Roll Call/Attendance
 - a. Library Trustees Present: President Joe Ciccarino, Vice President Dr. Ribner, Secretary Emilie Chang-Jackson, and Trustees Paul Del Rosso, Melissa Lawson, Dr. Jen Musa, Dr. Chris Ryan, and Jo Whitney.
 - b. Library Trustees Excused: N/A
 - c. Library Trustees Absent: N/A
 - d. Library Staff Present: Library Director Seth Jacobus

- III. Approval of meeting agenda for October 15, 2020

MOTION: Trustee Dr. Ribner motioned to approve the agenda of the October 15, 2020 meeting. Seconded by Trustee M. Lawson. Motion carried.

YES: 8/8; President Joe Ciccarino, Vice President Dr. Ribner, Secretary Emilie Chang-Jackson, Trustees Paul Del Rosso, Melissa Lawson, Dr. Musa, Dr. Ryan, Jo Whitney
NO: 0/8



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IV. Period of Public Expression: N/A

V. Approval of minutes from September 17, 2020 meeting

MOTION: Trustee Dr. Musa motioned to approve the minutes from the September 17, 2020 meeting. Seconded by P. Del Rosso. Motion carried.

YES: 8/8; President Joe Ciccarino, Vice President Dr. Ribner, Secretary Emilie Chang-Jackson, Trustees Paul Del Rosso, Melissa Lawson, Dr. Musa, Dr. Ryan, Jo Whitney

NO: 0/8

VI. Manifest #5

MOTION: Trustee P. Del Rosso motioned to approve Manifest #5. Seconded by Trustee M. Lawson. Motion carried.

YES: 8/8; President Joe Ciccarino, Vice President Dr. Ribner, Secretary Emilie Chang-Jackson, Trustees Paul Del Rosso, Melissa Lawson, Dr. Musa, Dr. Ryan, Jo Whitney

NO: 0/8



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VII. Financial report: Reviewed the financial reports through September 2020. The revenues through September 2020 were \$13,663.01 and expenses were \$803,065.30. The library fund through September 2020 was \$824,367.99.

MOTION: Vice President Dr. Ribner motioned to approve the financial report through September 2020. Seconded by Trustee Dr. Musa. Motion carried.

**YES: 8/8; President Joe Ciccarino, Vice President Dr. Ribner, Secretary Emilie Chang-Jackson, Trustees Paul Del Rosso, Melissa Lawson, Dr. Musa, Dr. Ryan, Jo Whitney
NO: 0/8**

VIII. Old Business

- a. Construction grant 20-21: Director Jacobus informed the board that the library was awarded the construction grant to repair the roof at the full 75% match. The current out of pocket cost to repair the roof is \$35,895.00.

- b. Trustee vacancies: There haven't been any applicants for the trustee vacancies at this time.



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c. Library Hours of Operation - Saturdays: The board discussed the previous decision of increasing the hours of operations to include Saturday afternoon given the recent rise in COVID cases. The library will continue to offer the same services on Saturday afternoon that are currently offered Monday - Friday.

IX. New Business

a. Return to In-Person Services: Director Jacobus and President J. Ciccarino will review the tentative reopening date of November 2, 2020 every two weeks.

b. GFJ 2021 Holiday Schedule: The board reviewed the holiday schedule for 2021.

c. Department Head Meeting Minutes: The department head meeting minutes will be reviewed by the board once they have been distributed after the board meeting.



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- X. Other Business: Director Jacobus will ask our insurance broker whether there will be any adversary effects of a library employee that is over 65 years of age participating in the retiree health insurance program rather than the current employee insurance program. Under the condition that there are no adversary effects, the board discussed changing the policy to allow current employees over the age of 65 to enroll in the retiree health insurance program.

MOTION: A motion was made pending no adversary effects to change the policy to allow current employees over the age of 65 to enroll in the retiree health insurance program. Motion carried.

YES: 8/8; President Joe Ciccarino, Vice President Dr. Ribner, Secretary Emilie Chang-Jackson, Trustees Paul Del Rosso, Melissa Lawson, Dr. Musa, Dr. Ryan, Jo Whitney
NO: 0/8

- XI. Motion for Executive Session

MOTION: Vice President Dr. Ribner motioned to enter executive session at 7:56pm. Seconded by Trustee Dr. Musa. Motion carried.

YES: 8/8; President Joe Ciccarino, Vice President Dr. Ribner, Secretary Emilie Chang-Jackson, Trustees Paul Del Rosso, Melissa Lawson, Dr. Musa, Dr. Ryan, Jo Whitney
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Entered Executive Session

MOTION: Trustee Dr. Ryan motioned to exit executive session at 9:03pm. Seconded by Trustee P. Del Rosso. Motion carried.

YES: 8/8; President Joe Ciccarino, Vice President Dr. Ribner, Secretary Emilie Chang-Jackson, Trustees Paul Del Rosso, Melissa Lawson, Dr. Musa, Dr. Ryan, Jo Whitney

NO: 0/8

XII. Adjournment

MOTION: Trustee M. Lawson motioned to adjourn at 9:14pm. Seconded by Trustee Dr. Musa. Motion carried.

YES: 8/8; President Joe Ciccarino, Vice President Dr. Ribner, Secretary Emilie Chang-Jackson, Trustees Paul Del Rosso, Melissa Lawson, Dr. Musa, Dr. Ryan, Jo Whitney

NO: 0/8