



Board of Trustees Meeting
Minutes of Meeting on December 7, 2023

I. Call to order: Meeting was called to order at 5:30 PM by President M. Gillette

Motion by M. Gillette, 2nd M. Mancini, unanimously approved. Motion carried.

YES: 4/4; President: M. Gillette; V. President: M. Mancini; and Trustees: H. Smith, C Thomson | **NO: 0/4**

II. Roll call/Attendance

- a. Library Trustees Present: President: M. Gillette; V. President: M. Mancini; and Trustees: H. Smith, C. Thomson
- b. Library Trustees Excused: L. Sukarat, G. Bridges
- c. Library Trustees Absent:
- d. Library Staff Present: Library Director, Seth Jacobus
- e. Guests: Anthony Bates, Village Manager and Robert McKertich, Attorney to the Village

III. Approval of meeting agenda for December 7, 2023 meeting

Motion to approve the agenda for the December 7, 2023 meeting.

Motion by H. Smith, 2nd M. Mancini, unanimously approved. Motion carried.

YES: 4/4; President: M. Gillette; V. President: M. Mancini; and Trustees: H. Smith, C Thomson | **NO: 0/4**

IV. Period of Public Expression: N/A

V. New Business

- a. Motion for the termination of James Ingram from the position of Library Assistant-FT.

Motion to terminate: M. Mancini. 2nd: C. Thomson

- b. Library Assistant Adult Services-Vacancy

Motion to leave position vacant until December 20, 2023 board meeting.

Motion by H. Smith, 2nd M. Mancini, unanimously approved. Motion carried.

YES: 4/4; President: M. Gillette; V. President: M. Mancini; and Trustees: H. Smith, C Thomson | **NO: 0/4**

VI. Motion for Executive Session

Motion to enter Executive Session at 5:35 pm

The Board voted to enter into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

Motion by H. Smith, 2nd M. Mancini, unanimously approved. Motion carried.

YES: 4/4; President: M. Gillette; V. President: M. Mancini; and Trustees: H. Smith, C Thomson | **NO: 0/4**

Motion to exit Executive Session at 6:07 pm

Motion by M. Gillette, 2nd M. Mancini, unanimously approved. Motion carried.

YES: 4/4; President: M. Gillette; V. President: M. Mancini; and Trustees: H. Smith, C Thomson | **NO: 0/4**

VII. Adjournment

Motion to adjourn at 6:18 pm

Motion by H. Smith, 2nd M. Mancini, unanimously approved. Motion carried.

YES: 4/4; President: M. Gillette; V. President: M. Mancini; and Trustees: H. Smith, C Thomson | **NO: 0/4**

Maureen Gillette

12/18/2023

Maureen Gillette, President

Date