



**Board of Trustees Meeting**  
Minutes of Meeting on March 19, 2025

I. Call to order: Meeting was called to order at 6:12 PM by President M. Mancini

**Motion by Michael Mancini, 2<sup>nd</sup> Ginger Mancini, unanimously approved. Motion carried.**

**YES: 5/5;** President: M. Mancini; Vice President: S. Russell; and Trustees: G. Mancini, P. Russell, L. Smith, | **NO: 0/5**

II. Roll call/Attendance

- a. Library Trustees Present: President: M. Mancini; Vice President: S. Russell; and Trustees: G. Mancini, P. Russell, L. Smith,
- b. Library Trustees Excused: Secretary: M. Gillette L.Sukarat
- c. Library Trustees Absent:
- d. Library Staff Present: Library Director, Seth Jacobus

III. Approval of meeting agenda for March 19, 2025 meeting.

**Motion to approve the agenda for the March 19, 2025 meeting.**

**Motion by Michael Mancini, 2<sup>nd</sup> Ginger Mancini, unanimously approved. Motion carried.**

**YES: 5/5;** President: M. Mancini; Vice President: S. Russell; and Trustees: G. Mancini, P. Russell, L.Smith, | **NO: 0/5**

IV. Period of Public Expression: N/A

V. Your Friends of the George F. Johnson Memorial Library

VI. Approval of minutes from February 19, 2025 meeting

**Motion to approve the minutes from the February 19, 2025 meeting.**

**Motion by Hannah Smith, 2<sup>nd</sup> Michael Mancini, unanimously approved. Motion**

**carried.**

**YES: 5/5;** President: M. Mancini; Vice President: S. Russell; and Trustees: G. Mancini, P. Russell, L. Smith, | **NO: 0/5**

VII. February Bills Manifest - revised

**Motion to accept the February Bills Manifest - revised.**

**Motion by Michael Mancini, 2<sup>nd</sup> Ginger Mancini, unanimously approved. Motion carried.**

**YES: 5/5;** President: M. Mancini; Vice President: S. Russell; and Trustees: G. Mancini, P. Russell, L. Smith, | **NO: 0/5**

VIII. March Bills Manifest

**Motion to accept March Bills Manifest**

**Motion by Michael Mancini, 2<sup>nd</sup> Ginger Mancini, unanimously approved. Motion carried.**

**YES: 6/6;** President: M. Mancini; Vice President: S. Russell; and Trustees: G. Mancini, P. Russell, L. Smith, | **NO: 0/5**

IX. March Financial Report

**Motion to approve the March Financial Report**

**Motion by Michael Mancini, 2<sup>nd</sup> Ginger Mancini, unanimously approved. Motion carried.**

**YES: 5/5;** President: M. Mancini; Vice President: S. Russell; and Trustees: G. Mancini, P. Russell, L. Smith | **NO: 0/5**

X. Old Business

- a. Vote Committee Report

Vote committee, nothing to report.

- b. Board of Trustees' term start/end dates

We will schedule a meeting with the mayor the 26<sup>th</sup>, or 27<sup>th</sup> of March

- c. Purchases of fleeces for staff  
Tabled until quotes can be obtained from Knuckleheads and Kinetic Ink.

**Motion by Michael Mancini, 2<sup>nd</sup> Ginger Mancini, unanimously approved.  
Motion carried.**

**YES: 6/6;** President: M. Mancini; Vice President: S. Russell; and Trustees: G. Mancini, P. Russell, L. Smith, L. Sukarat | **NO: 0/6**

XI. New Business

- a. Erin Singleton Travel Reimbursement

**Motion to approve the Travel Reimbursement of Erin Singleton in the amount of \$63.00.**

**Motion by Michael Mancini, 2<sup>nd</sup> Hannah Smith, unanimously approved.  
Motion carried.**

**YES: 5/5;** President: M. Mancini; Vice President: S. Russell; and Trustees: G. Mancini, P. Russell, L. Smith, | **NO: 0/5**

- b. Library Assistant Vacancy-FT  
Motion to go to Executive Session at 6:43 approved.

**Motion to approve the filling of the Library Assistant-FT Vacancy with a salary range of \$43,875 to \$45,825 annually (\$22.50 to \$23.50 per hour).**

**Motion by Hannah Smith, 2<sup>nd</sup> Ginger Bridges, unanimously approved. Motion carried.**

**YES: 5/5;** President: M. Mancini; Vice President: S. Russell; and Trustees: G. Mancini, P. Russell, L. Smith, L. | **NO: 0/5**

- c. Librarian I Vacancy-FT

**Motion to approve the filling of the Librarian I-FT Vacancy with a salary range of \$54,000 to \$57,000 annually (\$27.69 to \$29.23 per hour).**

**Motion by Michael Mancini, 2<sup>nd</sup> Hannah Smith, unanimously approved.  
Motion carried.**

**YES: 5/5;** President: M. Mancini; Vice President: S. Russell; and Trustees: G. Mancini, P. Russell, L. Smith, | **NO: 0/5**

d. Leasing Computers

Discussion of computer leasing and plan for moving forward

**Motion to approve that the library spend the remaining funds in the library's Computer Equipment line in the library's 24/25 budget on public computers.**

**Motion by Scott Russell, 2<sup>nd</sup> Ginger Mancini, unanimously approved. Motion carried.**

**YES: 5/5;** President: M. Mancini; Vice President: S. Russell; and Trustees: G. Mancini, P. Russell, L. Smith, | **NO: 0/5**

e. GFJML Budget FY 25-26

Discussion of progress on the GFJML Budget FY 25-26.

f. Printers/Copier Leasing

Discussion of the proposal from Joshua Pulver of Usherwood Office Technology.

Talked about purchasing the copier and having a lease agreement with the printers. Looking for the presentation and meet with Josh.

XII. Motion for Executive Session

**Motion to enter Executive Session at 6:42 pm**

The Board voted to enter into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

**Motion by Hannah Smith, 2<sup>nd</sup> Ginger Bridges, unanimously approved. Motion carried.**

**YES: 5/5;** President: M. Mancini; Vice President: S. Russell; and Trustees: G. Mancini, P. Russell, L. Smith, | **NO: 0/5**

**Motion to exit Executive Session at 6:46 pm**

**Motion by Hannah Smith, 2<sup>nd</sup> Ginger Mancini, unanimously approved. Motion carried.**

**YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: G. Mancini, P. Russell, L. Smith, | NO: 0/5**

**Motion to approve the resignation of Ella Pieterse.**

**Motion by Hannah Smith, 2<sup>nd</sup> Ginger Mancini, unanimously approved. Motion carried.**

**YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: G. Mancini, P. Russell, L. Smith, | NO: 0/5**

XIII. Other Business

**Talked about a proposal for the friends instead of paying \$7500 for programming to switch it to a percentage of retirement health costs. Looking for a proposal and a solution. At this time leave it at a \$ amount but leave it open to be a percentage in the future as prices will and continue to rise. Seth will write up a proposal to the friends, and Hannah will edit the proposal to the friends, and let us know how it goes.**

XIV. Adjournment

**Motion to adjourn at 7:48 pm**

**Motion by Michael Mancini, 2<sup>nd</sup> Paula Russell, unanimously approved. Motion carried.**

**YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: G. Mancini, P. Russell, L. Smith, | NO: 0/5**



3/27/2025

Michael Mancini, Board of Trustees, President

Date