



Board of Trustees Meeting

Minutes of Meeting on June 18, 2025

- I. Call to order: Meeting was called to order at 6:00 PM by President M. Mancini

Motion by M. Mancini , 2nd H. Smith, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, L. Smith, L. Sukarat | **NO: 0/5**

- II. Roll call/Attendance

- a. Library Trustees Present: President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, L. Smith, L. Sukarat
- b. Library Trustees Excused: Secretary: M. Gillette; Trustee: G. Mancini
- c. Library Trustees Absent:
- d. Library Staff Present: Library Director, Seth Jacobus; Erin Singleton

- III. Approval of meeting agenda for June 18, 2025 meeting.

Motion to approve the agenda for the June 18, 2025 meeting.

Motion by M. Mancini , 2nd H. Smith , unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, L. Smith, L. Sukarat | **NO: 0/5**

- IV. Period of Public Expression: N/A

- V. Your Friends of the George F. Johnson Memorial Library

- VI. Approval of minutes from May 21, 2025 meeting

Motion to approve the minutes from the May 21, 2025 meeting.

Motion by M. Mancini, 2nd H. Smith , unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, L. Smith, L. Sukarat | **NO: 0/5**

VII. June Bills Manifest

Motion to accept June Bills Manifest

Motion by M. Mancini , 2nd S. Russell , unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, L. Smith, L. Sukarat | **NO: 0/5**

VIII. June Financial Report

Motion to approve the June Financial Report

Motion by M. Mancini, 2nd H. Smith, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, L. Smith, L. Sukarat | **NO: 0/5**

IX. Old Business

- a. Vote Committee Update – S. Jacobus handed out petitions for the Board to collect signatures. It was agreed that the Board will collect signatures and return the sheets to S. Jacobus. The board agrees to meet on July 2, 2025 at 6 pm to certify the petition signatures in order to have them submitted to the Town of Union in a timely manner.

X. New Business

- a. Media Release Policy – Discussion took place to adopt a media release policy that has been proposed by library staff. This would allow the public to know that picture and videos might be used by the library. A media release agreement would be available as well.

Motion to approve the Media Release Policy as revised.

Motion by M. Mancini, 2nd H. Smith, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, L. Smith, L. Sukarat | **NO: 0/5**

- b. Election of Officers

Motion to nominate the following slate of officers: M.Mancini-President, S. Russell-Vice President, and M. Gillette-Secretary

Motion by H. Smith, 2nd P. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, L. Smith, L. Sukarat | **NO: 0/5**

c. GFJ Bylaws – Bylaws are to be reviewed annually. No changes were made.

XI. Other Business

XII. Adjournment

Motion to adjourn at 7:18 pm

Motion by H. Smith, 2nd M. Mancini, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, L. Smith, L. Sukarat | **NO: 0/5**



Linda Sukarat, Trustee



Date 6/18/25