



Board of Trustees Meeting

Minutes of Special Meeting on August 25, 2025

- I. Call to order: Meeting was called to order at 5:59 PM by President M. Mancini

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/5**

- II. Roll call/Attendance

a. Library Trustees Present: President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, L. Smith, L. Sukarat

b. Library Trustees Excused:

c. Library Trustees Absent:

d. Library Staff Present: Library Director, Seth Jacobus; Librarian Erin Singleton

- III. Approval of meeting agenda for August 25, 2025 meeting.

Motion to approve the agenda for the August 25, 2025 meeting.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/5**

- IV. Period of Public Expression: N/A

- V. Approval of minutes from June 18, 2025 meeting

Motion to approve the minutes from the June 18, 2025 meeting.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/5**

VI. Approval of minutes from July 14, 2025 meeting

Motion to approve the minutes from the July 14, 2025 meeting.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | NO: 0/5

VII. Approval of minutes from July 16, 2025 meeting

Motion to approve the minutes from the July 16, 2025 meeting.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | NO: 0/5

VIII. 25-26 NYS Construction Grant Assurances Form

Motion to approve the Assurances: State Aid for Library Construction Program (FY 2025-2026) form.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | NO: 0/5

IX. Cleaner Vacancy-PT

Motion to approve the resignation of Victoria Pangburn.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | NO: 0/5

Motion to approve the hiring of a Cleaner-PT at a rate of \$17.00 per hour and a total of 15 hours per week.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | NO: 0/5

Motion to hire a temporary cleaning service.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/5**

X. M. Gillette Resignation

Motion to accept the resignation of Trustee, Maureen Gillette.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

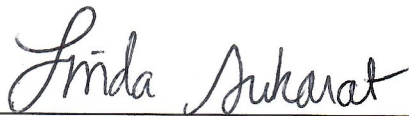
YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/5**

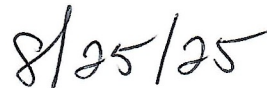
XI. Adjournment

Motion to adjourn at 6:12 pm

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/5**





Name, Trustee

Date