



**Board of Trustees Meeting**  
Minutes of Meeting on February 25, 2026

I. Call to order: Meeting was called to order at 6:08 PM by VP Scott Russel

**Motion by S. Russel, 2<sup>nd</sup> P. Russel, unanimously approved. Motion carried.**

**YES: 4/4; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | NO: 0/4**

II. Roll call/Attendance

a. Library Trustees Present: Vice President: S. Russell; and Trustees: P. Russell, L. Smith, L. Sukarat

b. Library Trustees Excused: 0

c. Library Trustees Absent: M. Mancini

d. Library Staff Present: Library Director, Seth Jacobus; Erin Singleton

III. Approval of meeting agenda for February 25, 2026 meeting.

**Motion to approve the agenda for the February 25, 2026 meeting.**

**Motion by S. Russel, 2<sup>nd</sup> H. Smith, unanimously approved. Motion carried.**

**YES: 4/4; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | NO: 0/4**

IV. Period of Public Expression: N/A

V. Your Friends of the George F. Johnson Memorial Library

VI. Approval of minutes from January 21, 2026 meeting

**Motion to approve the minutes from the January 21, 2026 meeting.**

**Motion by S. Russel 2<sup>nd</sup> H. Smith, unanimously approved. Motion carried.**

**YES: 4/4;** Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/4**

VII. February 2026 Bills Manifest

**Motion to accept February 2026 Bills Manifest**

**Motion by S. Russel, 2<sup>nd</sup> H. Smith, unanimously approved. Motion carried.**

**YES: 4/4;** Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/4**

VIII. February 2026 Financial Report

**Motion to approve the February 2026 Financial Report**

**Motion by S. Russel, 2<sup>nd</sup> H. Smith, unanimously approved. Motion carried.**

**YES: 4/4;** Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/4**

IX. Old Business

a. Building Maintenance Committee-Report

**Motion to approve the hiring of Schaffer Darpino Flooring to complete the installation of industrial carpet tiles in the elevator at no charge.**

**Motion by S. Russel, 2<sup>nd</sup> H. Smith, unanimously approved. Motion carried.**

**YES: 4/4;** Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/4**

b. Library Director Evaluation Committee-Report

Director Jacobus presented a clear, detailed job description which the committee will use in developing the annual evaluation.

c. Library BoT Recruitment Committee-Report

The committee will post in various newsletters in March and develop a brochure to give information regarding the need, role, requirements and how to apply to become a library board trustee.

X. New Business

- a. GFJ Strategic Plan: Area Three-Binghamton University Social Work Intern  
A discussion ensued regarding collaboration with Binghamton University to consider having a library Social Work intern in the future.
- b. GFJML Budget FY 26/27  
The budget will discussed and finalized at the March board meeting.

XI. Other Business

XII. Adjournment

**Motion to adjourn at 7:41 pm**

**Motion by S. Russel, 2<sup>nd</sup> H. Smith, unanimously approved. Motion carried.**

**YES: 4/4; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | NO: 0/4**

*Linda Sukarat*

*2/25/26*

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Linda Sukarat

Date