



Board of Trustees Meeting
Minutes of Meeting on January 21, 2026

I. Call to order: Meeting was called to order at 6:00 PM by President M. Mancini

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/5**

II. Roll call/Attendance

- a. Library Trustees Present: President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, L. Smith, L. Sukarat
- b. Library Trustees Excused: Trustee: N/A
- c. Library Trustees Absent: N/A
- d. Library Staff Present: Library Director, Seth Jacobus; Erin Singleton

III. Approval of meeting agenda for January 21, 2026 meeting.

Motion to approve the agenda for the January 21, 2026 meeting.

Motion by Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/5**

IV. Period of Public Expression: N/A

V. Your Friends of the George F. Johnson Memorial Library: N/A

VI. Approval of minutes from December 29, 2025 meeting

Motion to approve the minutes from the December 29, 2025 meeting.

Motion by Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion

carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/5**

VII. January Bills Manifest

Motion to accept January Bills Manifest

Motion by Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/5**

VIII. January Financial Report

Motion to approve the January Financial Report

Motion by Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/5**

IX. Old Business

a. Building Maintenance Committee-Report

Discussion of attached committee meeting minutes.

Motion to consult Brian Botsford regarding building assessment and triage.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/5**

Motion to approve hiring of Tokos Contracting for Phase 1 of the drain pipes and foundation project with the understanding that the library will pay \$2,200. For Phase 1 and the Village of Endicott will pay Phase 2 if needed.

Motion by Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/5**

Motion to approve up to \$2,680 for the replacement of the elevator floor.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/5**

- b. Library Director Evaluation Committee-Report
The committee shared a time line for getting ready for the Director's evaluation in June
- c. Library BoT Recruitment Committee-Report
The committee shared a time line for tabling/ giving information to the public regarding the search for Board of Trustees.

X. New Business

- a. NYS Construction Grant Invoice (Essential Constructs)

Motion to approve the payment of the first installment of \$32,683 to Essential Constructs for the Teen Room Project.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/5**

- b. Library Program Funding

Motion to approve the inclusion of an \$18,500 programming line in the FY 26-27 budget.

Motion by M. Mancini, 2nd H. Smith, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/5**

c. Teen Room/Area Quotes

Motion to approve the purchases from the submitted quotes totaling \$7,087.41 for the Teen Room and Teen Area.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/5**

XI. Other Business

a. Options for fund-raising for the library was discussed.

XII. Adjournment

Motion to adjourn at 7:37 pm

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; and Trustees: P. Russell, H. Smith, L. Sukarat | **NO: 0/5**

Linda Sukarat

1/21/26

Linda Sukarat

Date