



Board of Trustees Meeting

Minutes of Meeting on July 15, 2026

- I. Call to order: Meeting was called to order at 6:03 pm by President M. Mancini

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 6/6; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: E. Kent-Lowrie, P. Russell, H. Smith | **NO: 0/6**

- II. Roll call/Attendance

- a. Library Trustees Present: President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: E. Kent-Lowrie, P. Russell, H. Smith
- b. Library Trustees Excused: N/A
- c. Library Trustees Absent: N/A
- d. Library Staff Present: Library Director, Seth Jacobus; Heidi Gramlich, Kenneth Roman, Erin Singleton

- III. Approval of meeting agenda for July 15, 2026 meeting.

Motion to approve the agenda for the July 15, 2026 meeting.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 6/6; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: E. Kent-Lowrie, P. Russell, H. Smith | **NO: 0/6**

- IV. Period of Public Expression: N/A

- V. Your Friends of the George F. Johnson Memorial Library: N/A

- VI. Approval of minutes from June 17, 2026 meeting

Motion to approve the minutes from the June 17, 2026 meeting.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 6/6; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: E. Kent-Lowrie, P. Russell, H. Smith | **NO: 0/6**

VII. July 2026 Bills Manifest

Motion to accept July 2026 Bills Manifest

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 6/6; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: E. Kent-Lowrie, P. Russell, H. Smith | **NO: 0/6**

VIII. July 2026 Financial Report

Motion to table approval of July Financial Report till Sept. 2026

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 6/6; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: E. Kent-Lowrie, P. Russell, H. Smith | **NO: 0/6**

IX. Old Business

- a. Building Maintenance Committee-Report
The committee will have a meeting on Sept 9, 2026 at 6:00 pm.
- b. Library Director Evaluation Committee-Report
The committee has fulfilled its obligation until next year's evaluation.
- c. Library BoT Recruitment Committee-Report
Library staff will continue to table at events in order to hand out BoT recruitment material.

- d. Formation of 2027 Vote Committee
Motion to table the creation of the Vote Committee until September, 2026.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 6/6; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: E. Kent-Lowrie, P. Russell, H. Smith | **NO: 0/6**

X. New Business

- a. Audits

Motion to approve a fiscal audit.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/6; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: P. Russell, H. Smith | **NO: 1/6** Trustee: E. Kent-Lowrie

Motion to create an audit committee

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/6; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: P. Russell, H. Smith | **NO: 1/6** Trustee: E. Kent-Lowrie

Committee members: S. Russell, H. Gramlich and M. Mancini

b. Health Insurance Rates Correspondence

Review of Health Insurance documents for a rate increase coming in the future.

XI. Other Business

a. Motion to pay Bond, Schoeneck & King, PLLC

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/6; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: P. Russell, H. Smith | **NO: 1/6** Trustee: E. Kent-Lowrie

XII. Executive Session

a. Motion to enter executive session discussions regarding proposed, pending or current litigation

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 6/6; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: E. Kent-Lowrie, P. Russell, H. Smith | **NO: 0/6**

b. Motion to leave executive session

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

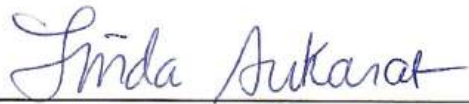
YES: 6/6; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: E. Kent-Lowrie, P. Russell, H. Smith | **NO: 0/6**

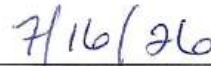
XIII. Adjournment

Motion to adjourn at 7:21 pm

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 6/6; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: E. Kent-Lowrie, P. Russell, H. Smith | **NO: 0/6**





Linda Sukarat

Date