Board of Trustees Meeting

Minutes of Meeting on September 16, 2026

I. Call to order: Meeting was called to order at 6:03 PM by President M. Mancini

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried. YES: 5/5; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: N. Johnson-Roman, P. Russell | **NO: 0/5**

II. Roll call/Attendance

a. Library Trustees Present: President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: N. Johnson-Roman, P. Russell

b. Library Trustees Excused:

c. Library Trustees Absent:

d. Library Staff Present: Library Director, Seth Jacobus; Heidi Gramlich, Kenneth Roman, Erin Singleton

III. Approval of meeting agenda for September 16, 2026 meeting.

Motion to approve the agenda for the September 16, 2026 meeting.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried. YES: 5/5; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: N. Johnson-Roman, P. Russell | **NO 0/5**

IV. Period of Public Expression: V.P S. Russell reminded the group that we should use Public meetings law rules.

V. Your Friends of the George F. Johnson Memorial Library: N/A

VI. Approval of minutes from July 15, 2026 meeting

Motion to approve the minutes from the July 15, 2026 meeting.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: N. Johnson-Roman, P. Russell | **NO: 0/5**

VII. July 2026 Financial Report

Motion to approve the July 2026 Financial Report

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: N. Johnson-Roman, E. Kent-Lowrie, P. Russell | **NO: 0/5**

VIII. September 2026 Bills Manifest

Motion to accept September 2026 Bills Manifest

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: N. Johnson-Roman, P. Russell | **NO: 0/5**

IX. September 2026 Financial Report

Motion to approve the September 2026 Financial Report

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: N. Johnson-Roman, P. Russell | **NO: 0/5**

X. Old Business

a. Building Maintenance Committee-Report – The committee hasn't heard back from the village. A tentative meeting with the village is planned.

b. Audit Committee-Report – The audit of the library finances has already been done by the village. The committee members will have a meeting with the auditor to confirm due diligence by the board.

c. Library BoT Recruitment Committee-Report – The committee will meet again this month.

d. Formation of 2027 Vote Committee
Motion to approve the formation of the 2027 Vote Committee. Members to include S.Russell, N. Johnson-Roman and Director S. Jacobson.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: N. Johnson-Roman, P. Russell | **NO: 0/5**

XI. New Business

a. Formation of Policy Committee

Motion to table the formation of this committee.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: N. Johnson-Roman, P. Russell | **NO: 0/5**

b. Board of Trustee Resignation-H. Smith

Motion to approve the resignation of Trustee H. Smith.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: N. Johnson-Roman, P. Russell | **NO: 0/5**

XII. Other Business
a. Board proposal to move $6,000

Motion to re-allocate $6,000 from programs to building maintenance line item in the budget.

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: N. Johnson-Roman, P. Russell | **NO: 0/5**

XIII. Executive Session

a. Motion to enter executive session discussions due to medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: N. Johnson-Roman, P. Russell | **NO: 0/5**

b. Motion to leave executive session

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: N. Johnson-Roman, P. Russell | **NO: 0/5**

Adjournment

Motion to adjourn at 7:25 pm

Motion by M. Mancini, 2nd S. Russell, unanimously approved. Motion carried.

YES: 5/5; President: M. Mancini; Vice President: S. Russell; Secretary: L. Sukarat and Trustees: N. Johnson-Roman, P. Russell | **NO: 0/5**

Linda Sukarat 9/16/26

Linda Sukarat Date